

## RECORD OF PROCEEDINGS

---

### Hotchkiss Board of Trustees

April 11, 2013

1. Mayor Wendell Koontz called the meeting to order at 6:30 p.m. Those present were Carrie Wingfield, James Roberts, Marlin McCracken, Georgia Hopper, Lindee Cantrell, and Dustyn Foster.
2. Lindee Cantrell moved to approve the minutes with the following corrections; Mr. Suppes is the Dean of Students and Counselor and two spelling errors, seconded by Georgia Hopper, with all in favor.
3. Lee Byran – Use of Willow Heights Park  
Mr. Byran would like to use the Willow Heights Park this summer for free day camps in the months of July and August for children five to twelve, (all ages are welcome), provided by Alpine Resort Ministries. The staffing will be church members and the insurance will be provided by Delta Calvary Baptist Church. There will be games, snacks, singing, bump and jumps, cotton candy, popcorn, etc. They are hoping for between 30 and 50 children to attend daily. The activities will end about 4:00 p.m. daily and then the staff will do clean up. They will provide an EMT on site during camp hours. Mr. Byran was told parking in that area may be a problem, the Town will address any problems with parking if they become an issue. Mayor Koontz thanked Mr. Byran and Alpine Resort Ministries for providing events for children.
4. Jeff Schwartz, Big B's  
Jeff asked the Trustees for a setback variance from the 25 foot setback to a 6 foot setback. He is building a new storage/cooler building on the south side of the current buildings. He wants to build within 6 feet of High Street. He owns the building and property. The Trustees told Jeff he needs to go before the Planning Commission for a Public Hearing and then the Trustees.
5. Donation Requests  
Kiwanis Club requested a donation for their annual Easter Egg hunt.  
James Roberts moved to donate \$50, seconded by Dustyn Foster, with all in favor.  
  
HHS Grad Night Party  
Carrie Wingfield moved to donate \$150, seconded by Lindee Cantrell, with all in favor.  
  
Hotchkiss Youth Soccer Association  
There are about 150 children in the fall and spring season. They are asking for the donation to build new goals.  
Lindee Cantrell moved to donate \$500, seconded by Georgia Hopper, with all in favor.
6. Rain Klepper, North Fork Mosquito Abatement District (NFMAD)  
Rain explained the Rapid Analyte Measurement Platform (RAMP) tester they are purchasing at a cost of \$5,000. The RAMP will test for west Nile in 90 minutes. The NFMAD started trapping and spraying the first of April. They will trap and spray before all events. They are asking for donations and are applying for grants to purchase the RAMP.  
Carrie Wingfield moved to donate \$500 from the mosquito budget line, seconded by James Roberts, with all in favor.
7. Richard Bailey – Hotchkiss Sheep Dog Trials  
Mr. Bailey told the Trustees he has received entries from 13 States and the planning is coming along fine. He brought a music CD about the sheep dog trials to listen to.
8. All wished Marissa Cantrell a Happy 17<sup>th</sup> Birthday.
9. Meter Replacement Bids and Possible Award  
Engineer Fagan gave the Trustees a breakdown of the 3 local bids for the project. The low bidder was Peterson Excavation from Cedaredge at \$133,750. Engineer Fagan said the bid and the meter purchase will allow for only a 3% contingency. She is requesting \$20,000 from reserves to allow for a 10% contingency and award of the bid to Peterson Excavation.  
Carrie Wingfield moved to accept the bid from Peterson Excavation for \$133,750, seconded by Dustyn Foster, with all in favor.

## RECORD OF PROCEEDINGS

---

### Hotchkiss Board of Trustees

Page 2  
4/11/13

9. (continued) James Roberts moved to authorize up to \$20,000 from reserves, as needed for contingencies, seconded by Carrie Wingfield, with all in favor.
10. Town Clean Up  
Clerk Searle told the Trustees the Town clean up with Double J Disposal will be May 16<sup>th</sup>, 17<sup>th</sup> and 18<sup>th</sup>. There will be two roll offs – one for regular trash and one for green waste. They are also accepting additional bulk items for a fee such as; hot water heaters, stoves, washers/dryers, household furniture, etc. The Town will do advertising and put a notice on the May bills.
11. Code Enforcement Information  
James Quagliano, volunteer for the Marshal's office and Public Works asked the Trustees if he could make suggestions for change to some of the ordinances he deals with as code enforcement officer. He would get the Marshal's, Public Work's and the Attorney's input. The Trustees approved his request and thanked him for volunteering for the Town.
12. Bridge Street Bank Owned Lots  
Attorney Briscoe told the Trustees the bank is going forward with improving the lot on Bridge and 2<sup>nd</sup> Street with earthwork and a road base for a temporary parking lot. It will be open for community use. The bank is asking the Town to donate money or in kind to the project. Mayor Koontz said the West Elk Inn and the Elks will contribute \$200 each. Mike Owens said in kind will be difficult for the Public Works department at this time, due to other projects. Mike feels the Town should put money toward the Town's parking lot on Hotchkiss Avenue.  
Georgia Hopper moved to donate \$200, seconded by James Roberts, with all in favor.
13. North Fork 20/20  
Dustyn Foster reported the meeting was cancelled.
14. Downtown Improvement  
Tom Wills reported the HHS FFA students are hard at work on the planters. The FFA students said they could provide a trailer and Deputy Lloyd said he could use Town equipment, with approval, to move the planters from HHS to the downtown area.  
Tom Wills presented a budget for downtown flower planting, completed by Mary Hockenbery. Georgia Hopper moved to approve \$700 from the Downtown Improvement budgeted line, seconded by Carrie Wingfield, with all in favor.
15. Enhancement Trail Project Update  
Engineer Fagan reported she had received a call from CDOT and they approve of the Town/County joint project. The IGA will take more than six months. The County and Town will lose this construction season. It would be more beneficial for the County to pave this year and the Town and County to look at next construction season for completion of the trail. The Town can proceed with the "Leonard Trail" at a cost of \$60,000 to \$70,000 of Town money or wait till 2014 and do a larger project working with the County and GOCO money and spend less Town money.  
The Trustees agreed to wait and proceed in the 2014 construction season.
16. Delta County Housing Task Force – Georgia Hopper  
Georgia said there was not a meeting in April. There will be one in May.
17. Hotchkiss Planning Commission  
Mayor Koontz appointed Rozie Hall to the Planning Commission.  
Tom Wills reported the Planning Commission will have a Public Hearing on April 24<sup>th</sup> for the Sidewalk and Trails plan.
18. Leroux Creek Planning  
Carrie Wingfield reported there was not a meeting held.

## RECORD OF PROCEEDINGS

---

Hotchkiss Board of Trustees

Page 3  
4/11/13

19. Five Minute Public Appearance  
None
20. Department Reports  
Mike Owens asked if there were questions on his written report. There were none.  
Street Projects; 1. Bridge Street from 6<sup>th</sup> to 7<sup>th</sup> will be done this year. There are drainage problems there, so the Town may do just an overlay of the pavement. 2. 1<sup>st</sup> Street between Orchard and Main overlay with curb and gutter.  
Marshal Miller asked if there were questions on his written report. There were none.  
April 25<sup>th</sup> there will be a mock accident at HHS involving several area agencies.  
Mike Owens and James remodeled a trailer and mounted a radar unit on it as a traffic calming device and to make drivers aware of their speed.  
The police department remodel is going well. The delivery of the stairway and cabinets has been delayed. Deputy Lloyd completed a class for Sergeant Level 2.
21. Hotchkiss Chamber Update  
Tom Wills reported there will be an electronic recycle program on April 27<sup>th</sup> from 10:00 a.m. to 2:00 p.m. at the fairgrounds. As of July 1<sup>st</sup>, e-waste will not be accepted at landfills.
22. Mayor's Report  
Mayor Koontz reported Carrie Wingfield attended the Municipal Quarterly. Carrie reported that Bruce Bertram is the County designee for the oil and gas regulation information. Mike Owens is the Town's designee. She reported the All Points Transit is seeing increased rides between Montrose and Grand Junction for doctor appointments. Also increased rides to meal sites. Delta County is waiving the tipping fee of \$250 or 10 ton for the Town.  
Mayor Koontz reminded all of the following;  
Sheep Dog Trials May 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup>  
Sue Everest – Hotchkiss K8 will be at the May meeting for Destination Imagination  
Town Audit report in June maybe  
E-Waste collection April 27<sup>th</sup> and as of July 1<sup>st</sup> no e-waste accepted at landfill.
23. Town Clerk Report  
Clerk Searle reported Deputy Clerk Tami Smith will return to work on Monday 4/15.
24. Attorney Briscoe told the Trustees there will be a Public Hearing for Recreational Marijuana at the May Trustee meeting.
25. Upcoming Events  
HHS baseball double header with Paonia this weekend  
School Spring Break next week  
Elks London Day Dinner 4/27  
HHS – Mock Accident 4/25  
Flower planting 5/4  
Town Trustee meeting 5/9  
Sheep Dog Trials 5/10/11/12  
Firehouse pancake breakfast and 5K Fun Run 5/11
26. New Business  
None
27. Consideration of Bills  
Carrie Wingfield moved to pay all bills, seconded by Lindee Cantrell, with all in favor.
27. Lindee Cantrell moved to adjourn at 8:35 p.m. seconded by Carrie Wingfield, with all in favor.

Respectfully Submitted,  
Marlene F. Searle, Town Clerk

**RECORD OF PROCEEDINGS**

---

Hotchkiss Board of Trustees