

## RECORD OF PROCEEDINGS

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### Hotchkiss Board of Trustees

April 12, 2012

1. Mayor Koontz called the meeting to order at 6:30 p.m. Those present were Sheila Maki, Carrie Wingfield, Dustyn Foster, Marlin McCracken and Jane Wills. Lindee Cantrell was out of Town.
2. Those present recited the Pledge of Allegiance.
3. Sheila Maki moved to approve the minutes of March 8<sup>th</sup> and 28<sup>th</sup> as presented, seconded by Jane Wills, with all in favor.
4. **Building Inspector Update**  
Mayor Koontz stated we are working with Paonia to use Chad Gartmann, Paonia's building inspector, on a share basis. Sam Carr from Cedaredge is doing all of our inspections now and will continue to do commercial inspections and Chad will be doing residential. Chad will be working on his certification for commercial.  
Sheila Maki moved to authorize the Mayor and Town Staff to work with Paonia on an agreement, seconded by Carrie Wingfield, with all in favor.
5. **Enhancement Trail Project Update**  
Engineer Fagan said it was the consensus of the Trustees at the work session to change from the Cedar Trail project, and continue the trail by City Market along HWY 92 to 7<sup>th</sup> Street. The price of the Cedar Street Trail was escalating and becoming too expensive. The City Market trail will be located on Town property or State Highway right-of-way. This option is within CDOT's grant. The Town will need a new IGA with CDOT and the project would start in 2013.  
Carrie Wingfield moved to change the location of the trail to "Leonard's Trail"/City Market to 7<sup>th</sup> Street, seconded by Jane Wills, with all in favor.
6. **State of Colorado – Fleet Card Program**  
Marshal Miller reported that the State negotiates the price of gas and saves municipalities on fuel costs. The use of the card, at this time, will save 1.25 percent on fuel. The reports will track vehicle and employee's use of the card.  
Marlin McCracken moved to participate in the fleet card program, seconded by Carrie Wingfield, with all in favor.
7. **Mayor's Report**  
Mayor Koontz reported he had sent a letter to the Delta County Commissioners, asking they include the Town on inspections of the chicken farm. Mike Owens has attended one inspection and everything seems to be going well.  
Mayor Koontz also wrote a letter to BLM concerning the oil and gas drilling reaffirming our concerns and asking to be included in discussions of the oil and gas leases.
8. **Consideration of Bills**  
Sheila Maki moved to pay all bills, seconded by Carrie Wingfield, with all in favor.  
  
Farewell to Sheila Maki and Jane Wills  
Mayor Koontz thanked Sheila for her 12 years of service and Jane Wills for her service. Everyone enjoyed cake.
9. **April 3, 2012 Election**  
The Town Clerk reported on the results of the election. A total of 163 voted in the election. Mayor Koontz thanked everyone that ran in the election. The Clerk swore in Carrie Wingfield, James Roberts and Dustyn Foster to four (4) year terms and Georgia Hopper to a two (2) year term. Lindee Cantrell will be sworn in to a two (2) year term at the May meeting.
10. **Appointment of Town Clerk, Town Attorney, Town Judge, and Mayor Pro-Tem**  
Carrie Wingfield moved to appoint Marlene Searle as Town Clerk, seconded by James Roberts, with all in favor.  
Dustyn Foster moved to appoint James Briscoe and Associates as Town Attorney, seconded by James Roberts, with all in favor.  
Dusty Foster moved to appoint Lynn French as Town Judge, seconded by Carrie Wingfield, with all in favor.

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10. (continued)  
Dustyn Foster moved to appoint Carrie Wingfield as Mayor Pro-Tem, seconded by James Roberts, with all in favor.
11. Special Events Liquor License  
Bill Long, Vice President for Hotchkiss Chamber of Commerce, was present to request a special Events Liquor License for June 10, 2011 during Ride the Rockies bike tour. The liquor will be served from 1:00 p.m. to 9:00 p.m. at the Delta County Fairgrounds. They will have security and wrist bands for those allowed to drink. Georgia Hopper asked if this license overrides the no drinking allowed in the park. She was told yes, for this event. Marshal Miller stated he has looked at their plans and everything looks good.  
Marlin McCracken moved to grant the Special Events Liquor license, seconded by Dustyn Foster. The motion passed with Georgia Hopper voting against.
12. First State Bank Street Closure  
Nathan Sponseller was unable to attend the meeting. Clerk Searle, on behalf of Nathan, asked if the bank could close 1<sup>st</sup> Street between Bridge Street and Main Street for the annual community appreciation cookout on May 11<sup>th</sup> from 8:00 a.m. to 4:00 p.m.  
Carrie Wingfield moved to approve the closure, seconded by Dustyn Foster, with all in favor.
13. Liquor License Renewal  
The Trustees reviewed the liquor license for West Elk Inn. Marshal Miller said there had not been any problems.  
James Roberts moved to renew the license, seconded by Dustyn Foster, with all in favor.
14. Donation Requests  
Crawford Fire Auxiliary requested a donation for fireworks purchase.  
Carrie Wingfield moved to donate \$100, seconded by James Roberts, with all in favor.  
  
Grad Night Party.  
Marlin McCracken moved to donate \$150, seconded by Dustyn Foster, with all in favor.  
  
KVNF Membership.  
Dustyn Foster moved to do a basic membership of \$25, seconded by Georgia Hopper, with all in favor.  
  
Hotchkiss Kiwanis for the Easter egg hunt.  
Georgia Hopper moved to donate \$ 50, seconded by Carrie Wingfield, with all in favor.
15. Teresa Burns – FFA Letter of Support  
Mrs. Burns is asking the Trustees for help to keep the FFA program at HHS going. The Ag teacher at HHS has resigned and Mr. Spor is filling in for this year. The FFA sponsor from Cedaredge is coming to HHS once a week to help the students with the FFA program. There are about 50 students involved and they would like to continue taking care of the park on HWY 92 and 6<sup>th</sup> Street. Mrs. Burns has been paying most of the expenses out of her pocket and is asking for monetary help from the Town. Mayor Koontz and Mrs. Burns visited about the FFA students taking over the new property the Town purchased at HWY 92 & 133. They will have to wait and see how the FFA program is doing next year. Mike Owens told the Trustees the Town should be paying all expenses for the upkeep of the little park. The Trustees agreed and asked Mrs. Burns to work with Mike.
16. Danny Cotton – Downtown Parking  
Mr. Cotton would like the Town to help improve the 1<sup>st</sup> State Bank owned lots on Bridge Street. The two lots on either side of the old coyote would make nice downtown parking for residents and visitors. Mr. Cotton is talking to other businesses and residents to get donations. He estimates it will take about \$ 2500 of gravel, per lot, after clearing, leveling and putting down road base. Dustyn Foster asked to table this request until the May meeting and asked Mr. Cotton to talk to others and the bank about participation. The Trustees agreed.

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17. **Child Abuse Prevention Month**  
Carrie Wingfield moved to approve the Proclamation declaring April Child Abuse Prevention Month, seconded by Dustyn Foster, with all in favor.
18. **Irrigation Water Leases**  
Carrie Wingfield moved to approve the extension of the Overland Ditch & Reservoir Company irrigation water lease until 4/2014 to Kuntz Ranch, seconded by Dustyn foster, with all in favor.  
Carrie Wingfield moved to approve the Fire Mountain Canal & Reservoir Company irrigation water lease until 4/2014 to Stan Baker, seconded by Georgia Hopper, with all in favor.
19. **Comments to Secretary of Agriculture**  
Mayor Koontz read a letter he wrote to the Secretary of Agriculture to express concern with regulatory issues that are creating delays and uncertainty in the Grand Mesa, Uncompahgre and Gunnison National Forests. The letter asked them to expedite the Colorado Roadless Rule and review NEPA with BLM so that timely reviews are achieved.  
Carrie Wingfield moved to approve the letter, seconded by Dustyn Foster with all in favor.
20. **North Fork 2020 Meetings – Dustyn Foster**  
Dustyn reported the group is laying the ground work to see what direction the communities want to go. There are about 20 members at this time.
21. **Master Plan Update**  
The Master Plan update is back with the Planning Commission for their review. They will have a public meeting and then finalize the plan before returning it to the Trustees for their review.
22. **Hotchkiss Planning Commission Update**  
The Planning Commission is working on the Master Plan and the downtown beautification project and survey. Mary Hockenbery reported the planting of the barrels for Bridge Street will be May 5<sup>th</sup> starting at 9:00 a.m.
23. **Leroux Creek Planning Update**  
The meeting was canceled. A Trustee will be appointed at the May meeting to attend these meetings.
24. **Five Minute Public Appearance**  
Marlene Searle invited the Trustees to the fundraising dinner for her grandson Tyler English on April 14<sup>th</sup>. Tyler has a brain disorder and the fundraiser is for the family to attend a conference in July. Sheila Maki thanked the Mayor, Trustees and Staff for the help during the years she served as Trustee. Ester Koontz congratulated the new Trustees and reminded the Mayor and Trustees that April 25<sup>th</sup> is Administrative Day and the two ladies in the office do a great job for the Town.
25. **Department Reports**  
Mike Owens asked if there were questions on his written report. There were none. Mike said the Pall tech has been at the water plant trying to work out some of the problems. The membranes are not recovering as fast as they should, they are working on that. Performance testing has not started yet. Pall still owes the plant until all performance tests are performed and approved.  
The backwash pond is being cleaned.  
Mike reported he will be working with Rural Water on a source water protection plan and will give the Trustees an update at the May meeting.  
Engineer Fagan reported on the nutrients meetings she has been attending. The nutrient regulations are too expensive for small communities. The State adopted regulations that exempt lagoon based plants under 500,000 gallons. The Town is exempt at this time, and should be exempt for the next ten years. The regulations will be reviewed every five years.  
  
Marshal Miller asked if there were questions on his written report. There were none. His department have been interviewing for the Deputy position. They will be interviewing the top three people on Friday and will introduce the new deputy at the May meeting.  
Marshal Miller has met with the Ride the Rockies staff and everything looks good.  
Sheep Dog Trials will be the next event.

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26. Hotchkiss Chamber of Commerce Update  
Marshal Miller was unable to attend. Tom Wills told the Trustees they discussed the Sheep Dog Trials. During the dog trials there will also be a car show, 5-K run, and a kiddy train.
27. Mayor's Report  
Mayor Koontz told the Trustees that during the Sheep Dog Trials there will be a 5-K run and he invited the Trustees and citizens to participate in the run.
28. Town Clerk Report  
Clerk Searle told the Trustees there will be a Trustee training session in Paonia on May 7<sup>th</sup> and encouraged everyone to attend. She will send out additional information later this month.
29. Upcoming Events  
Creamery Arts Open Reception – April 13<sup>th</sup>  
Hotchkiss Happenings – April 14<sup>th</sup>  
BLM Public Hearing – gas & oil – April 14<sup>th</sup>  
Fund Raiser – Tyler English – April 14<sup>th</sup>  
Orton Foundation Meeting – April 16<sup>th</sup>  
Hotchkiss Planning Commission Worksession – Master Plan – April 21<sup>st</sup>  
Administrative Day – April 25<sup>th</sup>  
Next Board of Trustee Meeting – May 10<sup>th</sup>  
Sheep Dog Trials – May 11<sup>th</sup> – 13<sup>th</sup>
30. Mayor Koontz will address the Planning Commission vacancy at the May Trustee meeting.
31. New Business  
None
32. Carrie Wingfield moved to adjourn the meeting, seconded by Georgia Hopper, with all in favor.

Respectfully Submitted,  
Marlene F. Searle, Town Clerk