

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

January 10, 2013

1. Mayor Koontz called the meeting to order at 6:30 p.m. Those present were Carrie Wingfield, Marlin McCracken, James Roberts, Georgia Hopper, Lindee Cantrell and Dustyn Foster.
2. Those present recited the Pledge of Allegiance.
3. Georgia Hopper moved to approve the minutes for December 13, 2012 as presented, seconded by Carrie Wingfield, with all in favor.
4. Hotchkiss Library Annual Update – Rhonda Duclo
Rhonda announced she is retiring and introduced Kit Stevenson, who will be managing Hotchkiss, Crawford and Paonia libraries. Rhonda told the Trustees the Hotchkiss library will have new operating hours based on use of the library. The library was used by over 32,800 citizens in 2012. They had 314 programs for children for 0 to 5, 61 programs for 6th grade thru high school and 105 outreach programs in the area schools. The library is working with the PACE program to provide reading material for those in nursing homes in the County. Rhonda's retirement party will be February 1st at the Hotchkiss Library from 2 p.m. to 5 p.m.
5. Rich Bailey, Hotchkiss Sheep Dog Trials
Mr. Bailey said this is the 10th anniversary of the dog trails. Entries will start coming in on February 1st and there will be a drawing to see who competes, due to the large amount of entries. He is requesting a \$500 donation from the Town.
Carrie Wingfield moved to donate \$500 from the Commercial Sponsorship budget line, seconded by James Roberts, with all in favor

Mike Owens told Mr. Bailey that overhead street banners will not be allowed this year. The poles are not stable.
8. Town Software Update
Clerk Searle told the Trustees that the current software was purchased in 2000 and that Caselle, the software provider, has updated all of the software. The Clerk said the Town can stay on the current software for one more year but will need to upgrade in 2014 to receive support at the current level. The cost of the new software is \$ 18,539.
Carrie Wingfield moved to purchase the new software, seconded by Georgia Hopper, with all in favor.
9. Mayor Koontz told the Trustees he had set up the Trustee meeting at the Hotchkiss High School on March 14th. Next fall the high school government will attend a Trustee meeting at the Town Hall.
10. Resolution 2013-1
Lindee Cantrell moved to approve Resolution 2013-1 for designation of the official posting location and official newspaper of publication for the Town, seconded by Carrie Wingfield, with all in favor.
11. Approval of 2013 Payroll
As discussed, the annual raises fall throughout the year and employees need to be given their raise on their anniversary date. Approval of raises in January will accomplish this. Evaluations will still be completed and approved by the Mayor.
Lindee Cantrell moved to approve the 2013 payroll, seconded by Carrie Wingfield, with all in favor.
12. BLM Oil and Gas Modification
The Trustees will meet with BLM officials on January 21st at 6:30 p.m. for a work session. This will give the Trustees an opportunity to ask questions and discuss the issues with BLM.
13. NF 2020
Dustyn Foster said he was unable to attend the meeting. Tom Wills reported that the Orton Foundation met with the Heart and Soul Committee and reviewed the accomplishments for 2012.

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14. Sidewalk Ordinance Discussion
The Board will have a Public Hearing on February 14, 2013 for comment on the proposed sidewalk ordinance, and maybe hold a seconded hearing, depending on information gathered. Mike Owens feels there should be more study on the sidewalk ordinance before adoption. Attorney Briscoe said he had read the proposed ordinance and is waiting for input from Trustees.
15. Downtown Improvement Discussion
Tom Wills gave the Trustees a budget for the downtown improvements for 2013. They are planning 10 new planters made of mine timbers at a cost of \$ 1300. Todd Enterprises will donate one half of the cost. There will be 6 - 3X6 and 4 – 3X6 with benches. They will not be placed in the streets, but on the sidewalks next to the street.
Mike Owens stated he is concerned about placement of the planters along the street, ADA compliance and car door interference. They want to place the planters close to the street. Trustees and staff suggested the planters and benches be set next to the buildings so as not to interfere with pedestrians or traffic. Attorney Briscoe suggested the Clerk contact the Town's insurance carrier, CIRSA, and ask about liability. The Trustees agreed with the concept of the planters but the placement will need further review. The Trustees asked Tom to bring plans to the Town.
Carrie Wingfield moved to approve the building of the planters and the concept of the planters, seconded by Dustyn Foster. The motion passed with Marlin McCracken abstaining.

Tom Wills asked the Town to donate \$ 650 for purchase of the mine timbers.
Lindee Cantrell moved to donate \$ 650 for the purchase of the mine timbers, seconded by Dustyn Foster. The motion passed with James Roberts voting no and Marlin McCracken abstaining.
16. Enhancement Trails Project Update
Engineer Fagan reported that she, the Mayor and Mike Owens met with the County Commissioners to discuss the trail system through Delta County Fairgrounds and across the river toward the high school. They will work together with CDOT and make the Leonard Trail and crossing of the river a joint project in 2013 and 2014.
Mayor Koontz asked Engineer Fagan to prepare a map for the Trustee meeting in March to be held at the high school.
17. Delta County Housing Authority – Georgia Hopper
Georgia said at the next housing meeting in two weeks and they will be asking the communities to purchase the housing vouchers for 2013.
18. Hotchkiss Planning Commission
There was not a December meeting. A Trustee is needed on the Planning Commission. Lindee Cantrell volunteered to be on the Commission.
Carrie Wingfield moved to appoint Lindee Cantrell to the Planning Commission, seconded by Marlin McCracken, with all in favor.
19. Leroux Creek Planning Update
Carrie Wingfield said there will be a meeting on January 15th.
20. Five Minute Public Appearance
None
21. Department Reports
Mike Owens reported there had been some frozen meters and snow removal. Some of the water plant parts are in and the Public Works department is working at the plant.
The next source water meeting is on January 17th.
The meter inventory is complete and the Town will advertise for bids in March or April to replace all meters in Town.

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21. (continued) Marshal Miller asked if there were questions on his written report. There were none. Marshal Miller also gave the Trustees the 2012 end of year report. The Hotchkiss Santa was a big success this year and there are some funds left for use during the year and/or next Christmas.
22. Hotchkiss Chamber of Commerce
Tom Wills reported they are working on budget. Elaine Brett replaced Rhonda Duclo as Treasurer. They are working on the Downtown Improvement plan.
23. Mayor's Report
Mayor Koontz said there were 84 people served and 10-12 take out dinners at the Community Christmas Dinner. He thanked Larry Jakubiak for organizing this meal.
There will be a North Fork Mosquito meeting on January 14th in Paonia.
The Hotchkiss Newsletter will be going out soon.
Mayor Koontz said the Oxbow mine has drilled a total of 9 holes and will complete all holes by the end of April.
There is a West Elk Byways meeting on January 11th.
24. Town Clerk Report
The clerk reported that she will be transferring money from checking to savings at the First State Bank.
25. Upcoming Events
HHS Basketball at Meeker
Creamery Arts Opening Reception 1/17/13
Elks Hoop Shoot 1/13/13
Colorado Water Roundtable Informational Meeting 1/29 and 1/31
Facebook 101 at Library 1/22/13
Rhonda Duclo's Retirement 2/1/13
26. New Business
Attorney Briscoe told the Trustees an ad for bids has been placed for the farm lease at the Sanitation ponds. Attorney Briscoe is working on a new lease for that property.
27. Consideration of Bills
Carrie Wingfield moved to pay all bills, seconded by Lindee Cantrell, with all in favor.
28. Lindee Cantrell moved to adjourn the meeting at 8:17 p.m., seconded by Carrie Wingfield, with all in favor.

Respectfully Submitted,
Marlene F. Searle, Town Clerk