

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

July 13, 2013

1. Mayor Koontz called the meeting to order at 6:30 p.m. Those present were Georgia Hopper, Dustyn Foster, James Roberts, Marlin McCracken, Lindee Cantrell and Carrie Wingfield.
2. Those present recited the Pledge of Allegiance.
3. Georgia Hopper moved to approve the minutes for June 13, 2013 as presented, seconded by Dustyn Foster, with all in favor.
4. Special Events Liquor License Request
B.P.O.E. # 1807 withdrew their application.
North Fork Valley Rocky Mountain Elk Foundation
Mayor Koontz asked Carrie Wingfield, Mayor Pro-Tem, to chair this portion of the meeting. Wendell Koontz, Chairperson, represented the North Fork Valley Chapter Rocky Mountain Elk Foundation's request for the Special Events Liquor License. Mr. Koontz explained that the Rocky Mountain Elks Foundation is a national organization and the North Fork Chapter was started this year. The RMEF supports habitat restoration, conservation easements, and funds elk research and youth hunter education. They are having a fund raiser on August 17th at the Delta County Fair Grounds in Heritage Hall. The Hotchkiss Elks club will be supplying and serving beer and wine for the event. All doors will be monitored and posted.
James Roberts moved to approve the Special Events Liquor License for the North Fork Valley Chapter Rocky Mountain Elk Foundation, seconded by Dustyn Foster, with all in favor.
5. 2012 Audit
Mayor Koontz introduced Pete Blair of Blair and Associates. Pete reviewed the 2012 audit for the Town. Pete said the Town is in good shape and has about two years in reserves. He asked the Town Clerk to use the assets management program in Caselle after the Town upgrades to the Clarity software later this year.
Mayor Koontz thanked the staff for doing a good job on the budget and managing revenues and expenses for many years.
6. Resolution 2013-2 Source Water Protection Plan
Mike reported all the wording has been finalized and reviewed by Attorney Briscoe. Carrie Wingfield moved to approve Resolution 2013-2, seconded by Lindee Cantrell, with all in favor.
7. Recreational Marijuana – Draft Ordinance
Attorney Briscoe said the draft ordinance essentially bans recreational marijuana in the Town of Hotchkiss. He will establish a new code section for this regulation when it is adopted by the Board. This ordinance does not relate to the Federal penalties, only State.
Mayor Koontz asked the Trustees to read the ordinance and refer questions to Attorney Briscoe if needed. The Trustees will review and consider for adoption at the August meeting.
8. Flood Plain Discussion
Attorney Briscoe told the Trustees a Flood Damage Prevention Ordinance was adopted by the Town in June, 2010. The Colorado Water Conservation Board (CWCB) is allowing the Town to amend that ordinance, by resolution, to come into compliance with State laws. The Town needs this ordinance and resolution so citizens of the Town can buy flood plain insurance. Jamie Prochno, CWCB, asked Attorney Briscoe to amend one area of the resolution and he will present it to the Trustees at the August meeting.
9. 2013 Salaries
Town Clerk Searle told the Trustees the salaries had been approved by the Trustees in January, 2013, but wanted to let the Trustees know the raises go into effect July, 2013. Two employees received raises on their anniversary date in April. Mayor Koontz has reviewed all evaluations.

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10. **Building Inspector Reports**
Sam Carr and Chad Gartman sent written reports of the building activity for 2013. Dustyn Foster commented that Big B's fence is chain link and not solid, the Town needs to watch this situation.
11. **North Fork 20/20**
Dustyn Foster did not have an update. Tom Wills reported their last meeting was June 2nd and they are working on a survey to receive comments on their progress.
12. **Downtown Improvement**
Tom Wills reported the flowers are looking good. They have received a donation of two picnic tables. They will be placed at Barney Park, next to North Fork Valley Restaurant. Work on the planter decoration continues.
13. **Enhancement Trails Project Update**
Engineer Fagan told the Trustee she and Marlene attended a GOCO workshop and found their funds are for trails within a park. GOCO grants will work for the County project, but not the Town. There is money for trails through Wildlife and Parks program. The application is for November and the Town would know if they receive a grant in spring 2014, or we can apply to DOLA. Partnering with the County is becoming more difficult due to the difference in plans and schedules. Engineer Fagan suggested a work session to decide if the Town is going to complete this trail phase, and what funding agency to apply to for matching funds or return the CDOT money.
The Trustees will have a work session on July 16th at 6:00 p.m.
14. **Delta Housing Authority**
Georgia Hopper reported they had not had a meeting.
15. **Hotchkiss Planning Committee**
Tom Wills reported the Committee is working on the sign code, annexation policy and Downtown Improvement plan. They have asked the new members to review the Master Plan so the Planning Committee can review it yearly.
16. **Leroux Creek Planning**
Carrie Wingfield reported they have not had a meeting.
17. **Five Minute Public Appearance**
Tom Wills reported the County Health Department had notified the mosquito district they would be spraying the river area due to positive West Nile mosquitoes. Rain Kleeper responded to them and notified the organic farmers in the area. Delta will not be spraying the North Fork area at this time.
18. **Department Reports**
Mike reported the performance tests are close to being completed at the water plant. They are waiting test results. The water meter replacement is about complete, there are two meters left to install. The radio meter reading is working well and the reports give the Town a lot of information that we did not have before. There will be some funding left and Mike will purchase a check value for the Rogers Mesa water meter vault. Mike is looking into doing GPS on all meters in Town. This would give the Town the location of all meters.

Marshal Miller asked if there were questions on his written report. There were none. Marshal Miller is working with Les Linman on traffic control for the fair. The 4th of July went smoothly; they did write a few citations for illegal fireworks and arson, since one situation started a fire. He is meeting with the County and preparing emergency response for events at the fair.

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19. Chamber of Commerce Update
Tom Wills reported Danny Cotton is establishing a 50 lot RV park on Rogers Mesa. In September the Silver Ghost Rolls Royce club will come through Town. There will be a lunch for them at the Delta County Fair Grounds.
Tom reported the Chambers would like to see the saw horse barricades on 6th Street and HWY 92 removed. Danny Cotton said he would donate large rocks to place there, if needed. Mike said if big rocks were placed, the Town would have to get permission from CDOT.
20. Mayor's Report
Mayor Koontz told the Trustees the HHS student government will be at the Trustee's September meeting. Also school board president, Pete Blair will attend.
Mayor Koontz reminded the Trustees that the Town donated to the LED sign at the Hotchkiss Middle School and it can be used by the Town for special announcements, if needed, by contacting Principal Coats.
The Trustee meeting will be on August 15th, due to fair the week before.
Mayor Koontz asked the Trustees to volunteer their time on Saturday, July 13th to clean up branches left by CDOT when they cut trees at the west end of Town at the railroad tracks. The Trustees will meet at 7:00 a.m. Mike will provide the Town's dump truck and Marshal Miller will do traffic control.
Mayor Koontz thanked the public works department for putting the pedestrian crossing signs up on Bridge Street.
Mayor Koontz reminded everyone of the 5K Fun Run on August 8th. This is a fund raiser for the North Fork Helping Hands program.
The pump is fixed at the pool and they are open for swimming.
21. Town Clerk Report
None
22. Upcoming Business
Delta County Fair Week Starts 8/4
Hotchkiss United Methodist Women Fund Raiser 7/20
Senior Jam Session at Hotchkiss Senior Center 7/28
Hotchkiss Planning Commission 7/24
Trustee Work Session 7/16
23. New Business
None
24. Consideration of Bills
James Roberts moved to pay all bills, seconded by Lindee Cantrell, with all in favor.
25. Lindee Cantrell moved to adjourn the meeting at 8:10 p.m., seconded by Carrie Wingfield, with all in favor.

Respectfully Submitted,
Marlene F. Searle, Town Clerk