

## RECORD OF PROCEEDINGS

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Hotchkiss Board of Trustees

May 10, 2012

1. Mayor Koontz called the meeting to order at 6:30 p.m. Those present were Carrie Wingfield, Marlin McCracken, Lindee Cantrell, Georgia Hopper and Dustyn Foster. Jim Roberts was not present.
2. Those present recited the Pledge of Allegiance.
3. Mayor Koontz announced that tonight the Board is celebrating Clerk Searle's 30 years as Town Clerk, Attorney Briscoe's 35 years as Town Attorney and DCI reporter Kathy Browning's 60<sup>th</sup> birthday. All were presented with gifts and everyone had refreshments.
4. Carrie Wingfield moved to approve the minutes for April 12, 2012, with a spelling correction to Dustyn's name in paragraph 10, seconded by Lindee Cantrell, with all in favor.
5. Clerk Searle swore in Lindee Cantrell as a Trustee.
6. **Becky Kiefer – Helping Hands of Delta County**  
Ms. Kiefer reported to the Trustees that the Helping Hands of Delta County have received funding from the Food Bank of the Rockies to provide summer meals to children in the North Fork area. The meals will be served at the North Fork Pool and Recreation site Monday – Friday from 11:00 a.m. to 1:00 p.m. There will be a bus service to bring children to the site daily. She invited the Trustees to come and help serve the lunch. Mayor Koontz told Ms. Kiefer it is good to have her in our community and that this is an amazing program.
7. **Kimberly Mihelich – Source Water Protection Grant Information**  
Ms. Mihelich reported to the Board that Colorado Rural Water will give the Town a \$ 5,000 grant to study and establish a source water protection plan for the Town's water source. It takes between 4 to 6 months to develop the plan. A steering committee will be formed to include citizens, Town Trustees, Town staff, BLM, Forest Service and State employees. The matching funds will be volunteer time of staff and Trustees.  
Ms. Mihelich said there are 60 communities establishing source water protection plans at this time. Her role is to facilitate the meetings and help write the plan. Attorney Briscoe asked if there will be expense to the Town for survey's and testing. Ms. Mihelich said no, that expense is paid by the federal government.  
Attorney Briscoe told the Trustees that there is no regulation requiring this plan, but it is a tool for the Town and helps protect the Town's water source.  
Mayor Koontz said the Trustees need to review the information and consider this program at the June meeting.
8. Marshal Miller introduced Deputy Gates Shaklee and Mayor Koontz swore him in as a Deputy for the Town of Hotchkiss.  
Marshal Miller presented Deputy Lloyd and Deputy Shaklee with the Medal of Valor for their efforts at a fire on April 19<sup>th</sup> where they saved a life during the fire. Fire Chief Doug Fritz thanked the two Deputies for their efforts at the fire. Mayor Koontz thanked Deputy Lloyd and Shaklee for their service and told them that he is honored they work for the Town of Hotchkiss.
9. **Mary Hockenbery – Downtown Improvement Update**  
Mary reported they planted 16 new barrels, 3 concrete and 14 refill of flowers on May 7<sup>th</sup>. They received \$ 750 in donations, \$250 from Heart and Soul, \$300 from the Hotchkiss Chambers and \$200 from the Town. It has been suggested they plant more barrels downtown. She is asking the Town to donate an additional \$ 75.  
Georgia Hopper moved to donate \$100, seconded by Carrie Wingfield, with all in favor.
10. Teresa Burns was present to update the Trustees on the little park on HWY 92 coming into Town. FFA still does not have a teacher at HHS so they have not gotten involved in the park maintenance. Ms. Burns will continue to maintain the park this summer. She gave the Trustees an estimate for \$ 315.89 for supplies she needs for the park. The Trustees authorized this expense. Mayor Koontz thanked her for her work on the park.

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11. Danny Cotton – Downtown Parking  
Mr. Cotton was not present.
12. Katie Gnauck – Closure of Street  
Katie asked if the Hotchkiss/Crawford Historical Society could close ½ block of 2<sup>nd</sup> Street, from the alley to Hotchkiss Avenue, from 4:30 to 7:30 p.m. on June 23<sup>rd</sup>. They are kicking off a special project that will identify all plants within Delta County.  
Lindee Cantrell moved to allow the closure of ½ of 2<sup>nd</sup> Street on June 23<sup>rd</sup>, seconded by Carrie Wingfield, with all in favor.
13. Delta County Housing Authority Task Force  
The Trustees appointed Georgia Hopper to serve on this board until 1/31/13.
14. Town Clean Up  
The Clerk reported the Town clean up will be May 15<sup>th</sup> – May 19<sup>th</sup> at the old sewer ponds.
15. Building Inspector Update  
The Town of Hotchkiss and Paonia completed an MOU to share a building inspector for residential inspections. Chad Gartmann works for the Town of Paonia as building inspector and will do the Town of Hotchkiss inspections as well. The Town of Hotchkiss will pay an hourly wage to Paonia for Chad's time.  
Dustyn Foster moved to approve the MOU with Paonia, seconded by Georgia Hopper, with all in favor.
16. Ordinance 2012-1 – Franchise Agreement with TDS Telecomm  
The franchise is for 3% and will commence July 1, 2012 for a term of 10 years.  
Lindee Cantrell moved to adopt Ordinance 2012-1 for a franchise agreement with TDS, seconded by Carrie Wingfield, with all in favor.
17. Work Orders for Engineer Fagan  
Attorney Briscoe reviewed the work orders and finds them similar to previous years and finds no problems with them.  
Lindee Cantrell moved to approve work order # 10 for engineering of the water system, seconded by Carrie Wingfield, with all in favor.  
Carrie Wingfield moved to approve work order # 11 for engineering for trails, seconded by Lindee Cantrell, with all in favor.
18. Enhancement Trails Project Update  
Engineer Fagan said that she has a verbal agreement with CDOT for the change in the trail location. A new IGA will need to be completed and should take about 45 days.  
The project will start in 2013.
19. North Fork 2020 Meeting Update  
Dustyn Foster was not available for the last meeting so Alexis Halbert, project manager for Heart and Soul, reported on the meeting. They are laying ground work for setting goals. They will have booths at Pioneer Days and Cherry Days to receive information from citizens.  
Ms. Halbert will be on the June agenda to give the Trustees additional information.
20. Master Plan Update  
Mayor Koontz said the Planning Commission is working on the plan. A Public Hearing will be held in June for citizen comments on the draft of the updated Master Plan.
21. Planning Commission Update  
Mayor Koontz said that with the election some members need to be reappointed and a new member needs to be appointed to fill Alice McCracken's position.

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21. (continued) Carrie Wingfield moved to reappoint Dustyn Foster at the Trustee appointment, seconded by Lindee Cantrell, with all in favor.  
Mayor Koontz reappointed Marlin McCracken.  
Mayor Koontz stated there were three interested citizens to fill Alice McCracken's position on the Planning Commission Board; Wanda Mickey, Sheila Maki and Tom Wills. Ms. Mickey was unable to attend the meeting, Ms. Maki and Mr. Wills spoke to the Trustees about their interest in serving on the Planning Commission. Mayor Koontz appointed Tom Wills to the seat.
22. Leroux Creek Planning  
Carrie Wingfield volunteered to serve on the Leroux Creek Planning board as the Town of Hotchkiss representative.
23. Five Minute Public Appearance  
Marshal Miller introduced James Quagliano. He is volunteering for the police and public works departments. He will be doing code enforcement for the police department.
24. Department Reports  
Mike reported that Pall Corp had been at the water plant working on problems. The membranes are not working correctly. The plant is still Pall's responsibility.  
Orchard Street will be resurfaced in the next couple of weeks.  
Sapphire is finishing the punch list to complete the HHS line.  
  
Marshal Miller said it had been a slow month. The Sheep Dog Trials will keep everyone busy. Ride the Rockies will be in Town June 10<sup>th</sup> and leave June 11<sup>th</sup>.  
Marshal Miller and Mike Owens have been talking about pedestrian crossing signs for Bridge Street/HWY92. The ones we are using now seem to confuse drivers as to which lane they are to drive in. Marshal Miller and Mike will be talking to CDOT about improving the pedestrian signage.
25. Hotchkiss Chamber Update  
Tom Wills reported Hotchkiss Happenings on May 11<sup>th</sup> and an art walk. The Downtown Improvement survey is out and Tom will tabulate the numbers as they come in. The Chambers is looking for volunteers for Ride the Rockies.
26. Mayor's Report  
Mayor Koontz said the Trustee training session was informative. There will be Planning Commission training on June 7<sup>th</sup>.  
Mayor Koontz told the Trustees the Roadless Rule was enacted, and this is good for the community. BLM has deferred the oil and gas leases for now.
27. Town Clerk Report  
Clerk Searle thanked everyone for the celebration of her 30 years as Clerk and thanked Deputy Clerk Tami Smith for all the preparation.
28. Upcoming Events  
Sheep Dog Trials  
5-K Run  
Pancake Breakfast – Fire House  
Car Show – Zack's BBQ  
1<sup>st</sup> State Bank  
Art Walk  
Creamery Arts Open Reception 5/12  
Wine, Buffalo & Chocolate 5/12  
Planning Commission Meeting 5/23  
NF 2020 Meeting 6/4  
Planning Commission Training 6/7  
Ride the Rockies 6/10 & 11  
Trustee Meeting 6/14

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29. New Business  
None
30. Consideration of Bills  
Lindee Cantrell moved to approve the bills, seconded by Carrie Wingfield, with all in favor.
31. Carrie Wingfield moved to adjourn the meeting at 8:30 p.m., seconded by Lindee Cantrell, with all in favor.

Respectfully Submitted,  
Marlene F. Searle,  
Town Clerk