

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

February 10, 2011

1. Mayor Koontz called the meeting to order at 6:30 p.m. Those present were Sheila Maki, Jane Wills, Marlin McCracken and Lindee Cantrell. Dustyn Foster was not present.
2. Those in attendance recited the Pledge of Allegiance.
3. Sheila Maki moved to approve the minutes for January 13, 2011 with the following corrections; Paragraph 4 – Disney Planet Challenge, paragraph 8 – correct spelling for Maki and paragraph 11 add Army Corp of Engineers –CORP, seconded by Lindee Cantrell with all in favor.
4. Mayor Koontz introduced Carrie Wingfield; she is interested in filling the vacant Trustee seat. Clerk Searle gave Carrie the Oath of Office.
5. Donation Requests
Kim Nolte for Hotchkiss Home Plate requested a donation of \$ 300. She said there are about 150 children from the Hotchkiss and Crawford area that play ball during the summer. The donation will go toward equipment, uniforms and lowering the cost of registration fees for participants. Marlin McCracken moved to donate \$ 300, seconded by Sheila Maki, with all in favor.

Painted Sky did not have a representative present; the Trustees tabled this request until next month. The Clerk will call them and ask for a representative at the next meeting.
6. Library Yearly Update
Rhonda Duclo was present to give the yearly update for the Hotchkiss Library. There were about 33,000 users of the library in 2010. There has been a lot of activity at the library and new programs created. The Trustees thanked her for the update.
7. Bulk Water Dispensary Discussion
Mike Owens told the Trustees he had checked with companies to upgrade the bulk water dispensary/standpipe to a non coin operation. He met with Municipal Solutions that provides a keyless/cardless system. The cost is around \$ 20,000. They install all the software and free support for one year. The customer would receive an account number and pin from the Town and pay in advance for water. Mike will give the Trustees a quote at the March meeting.
8. Building Code Inspector Update
Mayor Koontz introduced building inspector Tim Hinz. Tim told the Trustees he is clearing up some of the old permits and did not have anything new at this time.
9. Leroux Creek Planning Update
There was not a meeting in the month of January.
10. High School Water Line Project Update
Engineer Fagan showed the Trustees a map of the proposed route for the water line. The prebid meeting will be on February 17th. There are about a dozen plans out at this time. The Army Corp of Engineers (CORP) 404 permit has been received and the CDOT permit should be here next week. The Town is waiting on the health department approval, but that is looking good also. There is not an environment impact. The bids will be opened on February 23rd.
11. Enhancement Project Update
There will be an informational meeting with the property owners on February 23rd for the Cedar Street trail. Mayor Koontz and Mayor Pro-Tem Maki will attend the meeting. The middle school project is finalized and all close out paperwork is being completed.
12. Five Minute Public Appearance
None

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13. Hotchkiss Planning Committee
Mayor Koontz told the Trustees two people volunteered to fill the vacancies on the commission. Mayor Koontz appointed Dustyn Foster and Alice McCracken to the Planning Commission. There will not be a Planning meeting on February 23rd due to a conflict with meetings.
14. Department Reports
Mike asked if there were questions on his written report. There were none.
Mike told the Trustees the boiler needs replaced in the Town Hall. The State Boiler inspector said the boiler is emitting CO2 and needs repaired or replaced. JM Plumbing said the boiler would be hard to repair because of the age of the boiler. The hot water heater also needs replaced. JM Plumbing gave a cost of \$ 11,405 to replace the boiler and hot water heater. The Trustees agreed to this expenditure. The Town Hall may be closed on that day because the water and heat will be off for the day. This will be determined later.
Mike told the Trustees that the Town had not received a bid on the Ford F150 pickup. Sheila Maki moved to authorize Mike to sell the pickup for the best possible deal, seconded by Jane Wills, with all in favor.

Marshal Miller asked if there were questions on his written report. There were none.
Marshal Miller introduced the new reserve Nick Rogers.
The police department will be doing a training session with the fire department on responding to a call and driving with lights.
Dan, Mike and Marlene will meet with the web site designer on February 22nd.
Mayor Koontz asked that pictures be taken at the March meeting for the web site.
Deputy Shackelford is taking over the neighborhood watch program and will have a meeting on February 11th at noon to get started.
Deputy's Lloyd and Shackelford completed a class on interrogation and investigation.
15. Hotchkiss Chamber of Commerce Update
Marshal Miller reported the three chambers of the North Fork are working together to promote this area.
16. Mayor's Report
Mayor Koontz asked the Trustees to consider a prize for the winner of the web site logo contest by the March meeting.
Mayor Koontz reported the State bill to allow the State to collect and retain all taxes on cigarettes failed so those tax dollars will still come to the municipalities.
The State bill to allow the state to keep severance and mineral leasing monies is still on the table. The Delta County Commissioners have written a letter to oppose this bill and want the Delta County communities to also write a letter. The Trustees agreed to this idea.
The joint meeting with the three Chambers' of Commerce in the North Fork Valley was a discussion on a vision for the North Fork Valley in 2020. It was a very interesting and productive meeting.
Mayor Koontz told the Trustees that since the County recycling trailer is going to be eliminated, the Paoina Mayor would like to work on a recycling program in the North Fork area. Mayor Koontz will continue to talk to him and see if something comes of this idea.
Mayor Koontz thanked Marlene, Tami and Sheila for working on the citizen newsletter. Sheila Maki said Michelle Cole also helped with the project.
17. Town Clerk Report
The Clerk asked if a Trustee would like to be on the Transit Advisory Committee. This committee is to oversee the All Points Transit program for senior transportation for Delta County. Sheila Maki will be on the committee with Jane Wills as an alternate.
The Clerk told the Trustees she is looking into a program for customers to pay utility bills by credit or debit cards.
18. Upcoming Events
February 11th the 3rd Annual Wine and Chocolate Festival at the Creamery Arts,
March 6th the FFA Beef Roast at HHS,
March 8th FFA Bull Fry/Chicken Strip and Worker Auction at HHS.

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19. New Business
None
20. Consideration of Bills
Marlin McCracken moved to pay all bills, seconded by Sheila Maki, with all in favor.
21. Sheila Maki moved to go into an executive session for the purpose of determining positions relative to that which may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiations, under C.R.S. Section 24-6-402(4)(e), seconded by Jane Wills, with all in favor.
22. The Trustees returned to the regular meeting;
Mayor Koontz made the following statement “the time is now 9:03 p.m., and the executive session has been concluded. The participants in the executive session were; Mayor Koontz, Sheila Maki, Jane Wills, Marlin McCracken, Lindee Cantrell, Carrie Wingfield, Attorney Briscoe, Public Works Director Mike Owens and Clerk Marlene Searle. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. Seeing none, the next agenda item is adjournment.
23. Sheila Maki moved to adjourn the meeting, seconded by Carrie Wingfield, with all in favor.

Respectfully Submitted,
Marlene F. Searle, Town Clerk