

## RECORD OF PROCEEDINGS

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Hotchkiss Board of Trustees

November 10, 2011

1. Mayor Koontz called the meeting to order at 6:30 p.m. Those present were Sheila Maki, Jane Wills, Carrie Wingfield, Dustyn Foster, and Marlin McCracken. Lindee Cantrell was not present.
2. Those present recited the Pledge of Allegiance.
3. Jane Wills moved to approve the minutes for October 13, 2011 as presented, seconded by Carrie Wingfield, with all in favor.
4. Rhonda Duclo – Yearly Library Update  
Rhonda gave the Trustees an update on the 2011 year at the library. The numbers are about the same as 2010. They are doing an outreach program at Horizon's Care Center, continuing with adult computer classes, hands on science programs. They received laptops and Ipads from a broadband grant.
5. Donations  
Rhonda Duclo, Hotchkiss Library requested a \$500 to \$1000 donation in 2012 to purchase books and program supplies. Jane Wills stated the Town's donation policy states the Town does not donate money to taxing entities. The Trustees stated they would review the policy at the December meeting. Mayor Koontz asked Mrs. Duclo to return to the January 2012 meeting concerning the donation for the library.  
  
Sheila Maki moved to donate \$500 to the North Fork Children Christmas Party, seconded by Carrie Wingfield. Motion passed with Jane Wills voting no.  
  
Jane Wills moved to donate \$500 to the Community Thanksgiving and Christmas dinners, seconded by Sheila Maki, with all in favor.
6. Liquor License Renewals  
Sheila Maki moved to approve the liquor license renewal for the North Fork Valley Restaurant, seconded by Jane Wills, with all in favor.  
  
Jane Wills moved to approve the liquor license renewal for the Elks B.P.O.E. 1807, seconded by Marlin McCracken, with all in favor.
7. Hotchkiss High School Contract Discussion  
Attorney Briscoe told the Trustees that in 1980 the Town and the Delta County School District entered into an agreement when the district installed the water line to the high school. The agreement gave the school district a percentage of the water and sewer taps sold on that line and a discount on the water rates to the high school. With the near completion of the new water line to the high school, Attorney Briscoe and the school district revised the current agreement. The Town will now receive 70% and the district will receive 30% of the amount collected for water taps sold on that line.  
Jane Wills moved to approve the revised agreement between the Town and the Delta County School District, seconded by Carrie Wingfield, with all in favor.
8. DMEA Hydro Electric Agreement  
Attorney Briscoe spoke with Jim Hennigan, DMEA. DMEA would like to extend the current contract until mid 2012. They are still assessing the hydro plant and need additional time before they make a decision to operate the hydro plant.  
Sheila Maki moved to extend the current contract with DMEA until June 15, 2012, seconded by Jane Wills, with all in favor.
9. Sidewalk and Vendor Ordinance Discussion  
The Town Clerk has not received information/concerns/comments from the Trustees. The Trustees decided to give the proposed Ordinances to Attorney Briscoe and the Town Clerk to revise and present to the Trustees at the January meeting.
10. 2011 Budget  
A work session was set for December 1<sup>st</sup> at 6:00 p.m.

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11. Hotchkiss Planning Commission Update  
Mayor Koontz read a memo from Chairperson Alice McCracken. They change the regular meeting for November to a special meeting on November 16<sup>th</sup>.
12. Building Inspector Report  
Mayor Koontz read an update from Building Inspector Tim Hinz.
13. Leroux Creek Planning Update  
Jane Wills reported there was not a meeting in October.
14. Hotchkiss High School Water Line Update  
Engineer Fagan reported Sapphire is almost across the river, due to some setbacks they are running behind. Engineer Fagan asked for a thirty day extension for completion.  
Sheila Maki moved to authorize an extension to December 8, 2011, seconded by Carrie Wingfield, with all in favor.
15. Enhancement Project Update  
Engineer Fagan gave the Trustees a staff report detailing the information needed for CDOT. She will need between \$500 and \$1,000 to complete a survey and a partial design of the proposed trail to see where we are and answer questions for CDOT.  
Mayor Koontz feels the Trustees should approve Engineer Fagan's time on design so she can give the Trustees the information they need to make decisions on this project. Engineer Fagan will have Randy Wilmore complete a topo of the proposed trail so the Trustees can see where we are and where we need to be. The Trustees would like a work session with Engineer Fagan in January to discuss the proposed trail in detail.
16. Five Minute Public Appearance  
Kathy Browning told the Trustees the Delta County Commissioners will hold a public meeting on November 21<sup>st</sup> for the Bear Ranch. The Bear Ranch is asking for a letter of support from the Commissioners for their land exchange request.  
There will be a public information meeting on the land exchange request at Paonia Town Hall on December 6<sup>th</sup> at 7:00p.m.
17. Department Report  
Mike Owens asked if there were questions on his written report. There were none. Mike told the Trustees that the water plant is in compliance with the State Health department for the 4<sup>th</sup> quarter. The public works crew has cleaned the ditch on Lorah Avenue by Hotchkiss K-8.  
  
Marshal Miller asked if there were questions on his written report. There were none. Marshall Miller said the department is getting ready for the Christmas party. Halloween was quiet.
18. Hotchkiss Chamber Update  
Tom Wills reported the craft fair is November 19<sup>th</sup> at Memorial Hall. Hotchkiss "HotBucks" will be sold at the craft fair. USA Pro Cycling Challenge may come to Delta in 2013 and may pass through in 2012. There will be meetings to discuss how the North Fork towns would handle a bike tour of this size. Mayor Koontz said he would contact those in charge and tell them the Town of Hotchkiss is interested in attending those meetings.  
Ride the Rockies bike tour will be through Hotchkiss in June of 2012.
19. Mayor's Report  
Mayor Koontz reminded everyone that the Chamber Symposium will be at Memorial Hall on January 21, 2012. Hotchkiss Happenings is November 19<sup>th</sup>.
20. Town Clerk Report  
None

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21. Clerk Searle and Marshal Miller reported the town server for the computers is going out and needs to be replaced and a backup computer for the water plant needs to be purchased. Marshal Miller stated the cost will be about \$ 5,000.  
Sheila Maki moved to authorize up to \$6,000 for these purchases from the Capital Projects Fund, seconded by Carrie Wingfield, with all in favor.
22. Upcoming Events  
Creamery Arts Opening 11/11/11  
Veterans Day 11/11/11 – Parade Saturday 11/10/11 with Dale Maxwell  
HHS Football 2<sup>nd</sup> round of playoffs 11/10/11  
Hotchkiss Senior Craft Sale 11/19/11  
Hotchkiss Planning – Special Meeting 11/16/11  
Staff Meeting 11/16/11  
Budget Work Session 12/1/11  
Bear Ranch Land Exchange meeting 12/6/11  
Town Trustee meeting 12/8/11
23. New Business  
None
24. Consideration of Bills  
Sheila Maki moved to pay all bills, seconded by Jane Wills, with all in favor.
25. Adjournment  
Carrie Wingfield moved to adjourn the meeting at 8:08 p.m., seconded by Dustyn Foster, with all in favor.

Respectfully Submitted,  
Marlene F. Searle, Town Clerk