

## RECORD OF PROCEEDINGS

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Hotchkiss Board of Trustees

October 14, 2010

1. Mayor Pro-Tem Sheila Maki called the meeting to order at 6:30 p.m. Those present were Lindee Cantrell, Dustyn Foster and George Brauneis. Mayor Koontz and Marlin McCracken were absent.
2. Those present recited the pledge of allegiance.
3. Minutes for September 9, 2010  
Lindee Cantrell moved to approve the minutes of September 9, 2010, with the following corrections. Number 4, 3<sup>rd</sup> sentence, Tto should be To. Number 4, 4<sup>th</sup> paragraph, sentence 3, the word felt should be changed to suggested. Dustyn Foster seconded the motion, with all in favor.
4. Garbage Collection Bids-Approval of a Bid for Garbage Collection for the Town  
The Town received two trash service proposals. Waste Management and Double J Disposal, Inc. submitted proposals for trash collection in the Town of Hotchkiss for the next five years which will begin November 1, 2010.  
A comparison handout had been prepared by the Town/Deputy Clerk and given to the Trustees and Attorney Briscoe for review.  
Both refuse companies had representatives there to answer questions and add other necessary information.  
Both companies had submitted bids for service with and without toters for residential trash, and dumpster fees. Waste Management had also given costs for recycling. Waste Management had included rolloff service for Spring clean-up. Double J's representative stated at the meeting, they would provide (2) 22 yard rolloffs twice a year for clean up.  
Double J's residential trash and dumpster fees were considerably less than Waste Management's. (see attached bids)  
Following discussion, George Brauneis made the motion to accept Double J Disposal, Inc.'s bid for a five year contract beginning November 1, 2010. Lindee Cantrell moved to second the motion, with all in favor.
5. Liquor License Renewal-City Market Store #29  
The Trustees asked Marshall Miller if there had been any problems with City Market's liquor license. He said no. George Brauneis moved and Dustyn Foster seconded to renew City Market's Liquor License, with all in favor.
6. Allen Todd-Moving of Water Tap  
Mr. Todd did not show up at the meeting.
7. Karen Tuttle-Court Appointed Special Advocates (CASA)  
Karen Tuttle, Executive Director for Court Appointed Special Advocates, presented an overview of the program (CASA), Voices for Children. Ms. Tuttle stated the program is part of the 7<sup>th</sup> Judicial District and they work alongside the Judges and the Department of Social Services. CASA is court appointed advocates who provide a safe and neutral environment for parenting time and changes with children and their non-custodial parent. These are children of families in conflict.  
John Nelson and Brenda Burns were also present and stated the program also fosters youth connection, finds kinship care. CASA is funded from state grants and donations. They count on help from volunteers and the community.
8. Donation Requests  
Hotchkiss FFA-Halloween Party  
Teresa Burns, Hotchkiss FFA Leader and Cody Spiker, FFA president, were present to request a donation for the Halloween Party at Heritage Hall on October 31, 2010. The party is to provide a safe and fun place for children to be on Halloween. It is for pre-school through 5<sup>th</sup> grade.  
Dustyn Foster moved to donate \$250 to the Hotchkiss FFA Halloween Party. George Brauneis seconded the motion, with all in favor.  
The Bulldog Booster Club submitted a written donation request to the Board of Trustees. No one was present from the Booster Club. George Brauneis moved and Lindee Cantrell seconded the motion to donate \$500 to the Bulldog Booster Club, with all in favor. The Trustees asked Deputy Clerk, Tami Owens to call and ask someone from the Booster Club to attend a meeting and give a presentation on the Booster Club.

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9. NFAA Membership for 2011  
The North Fork Ambulance Association Annual Business Membership Fee is \$75 for 2011. If the Town of Hotchkiss joins, it enables the Town Employees and Board of Trustee Members to join at a lesser fee. George Brauneis moved for the Town of Hotchkiss to pay the \$75 membership dues for the North Fork Ambulance Association. Lindee Cantrell seconded the motion, with all in favor.
10. Building Code Update-Mark Sprinkle  
Building Inspector, Mark Sprinkle was not present and had no written update for the Trustees.
11. Trustee Vacancy Position  
The Town has still not received any letters of interest for the vacant Trustee position. The County can fill the position after sixty days, which has come and gone. The Trustees will try to find an interested party.
12. Leroux Creek Planning Update  
Sheila Maki was unable to attend the Leroux Creek Planning meeting.
13. Preliminary 2011 Budget  
A preliminary budget work session was set for October 28, 2010 at 5:30 p.m. Also discussed at the work session will be SBA Cell Tower buyout, the Draft Sidewalk Ordinance and a Garbage Toter requirement for citizens. Snacks will be served!!
14. Change November Trustee Meeting  
The November regular monthly meeting will be changed to Thursday, November 4, 2010 at 6:30 p.m. due to a holiday on the regular meeting day.
15. Discussion of Draft Amendment to the Sidewalk Ordinance  
Attorney Briscoe has done the changes he has been given to the Draft Sidewalk Ordinance. The Trustees tabled the discussion until the October 28<sup>th</sup> work session.
16. High School Water Line Discussion  
Engineer Fagan said they are figuring out what work needs redone and are hoping to get a design to the Health Department by the end of the year. It has been about a year since the High School Water Line has been visited, so some things may have to be done over.
17. Enhancement Project Update-Walking Trails  
Mike Owens, Joanne Fagan, Lindee Cantrell, Dustyn Foster and George Brauneis walked the two proposed trail options.  
Joanne stated the recommended pedestrian trail on Cedar Drive would be best if it were to cross Cedar at the South entrance to Willow Heights Park, come down Cedar on the West side and cross back to the East at Duke Hill Drive, then across the RR tracks and connect with the sidewalk at the Town Hall. The other Trustees would like Mayor Koontz, Sheila Maki and Marlin McCracken to walk the trail options before a decision is made. Joanne stated it would take about 18 months to get a Railroad permit. A decision will need to be made soon.
18. Five Minute Public Appearance  
Kathy Browning stated that vehicles are still not stopping for pedestrians in the crosswalks at the First State Bank/Post Office crossing. It is dangerous.
19. Hotchkiss Planning Commission Update/Vacancy  
There was no meeting as not enough members showed up. Mary Hockenbery has written a letter of interest to be on the Planning Commission and Deputy Chad Lloyd will fill the Town administrative opening.
20. County Land Use Update  
There was no meeting.

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21. Department Reports  
Public Works Director, Mike Owens, asked if there were questions about the written handout he had given the Trustees. There were none.  
Mike stated the Open House at the water plant went well with a fairly good turnout. He thanked Mayor Koontz, Sheila Maki and Lindee Cantrell's husband and son for attending.  
The Railroad crossing on 2<sup>nd</sup> Street is going to be repaired beginning on October 15, 2010, so the one-way coming down from Willow Heights will be closed for the day.  
City Market parking lot has been completed.  
Mike has ordered a new Ford F150 for the Public Works Department at a cost of \$20,555.  
Willow Creek Construction had the low bid for curb and gutter.  
  
Marshal Miller asked if there were questions on the written handout he had given the Trustees. There were none.  
He thanked the Public Works Department for their help with the Homecoming Parade.  
He said they would be putting on a new officer at the beginning of November to replace Deputy Featheringill who has gone to work for another department.
22. Hotchkiss Chambers Update-Marshall Miller  
The Hotchkiss Chambers will be publishing a statement in the paper opposing Proposition 101 and Amendments 60 and 61.
23. Mayor's Report  
Mayor Pro-Tem Sheila Maki told the Trustees they had a Painted Sky invitation, the October Creamery Arts Center Newsletter and information on and Energy Savings Workshop in their packets.  
She also stated the Trustees would be returning to the Medical Marijuana Discussion in November.
24. There was no Town Clerk report.
25. There was no new business.
26. Dustyn Foster moved to pay all bills as presented. George Brauneis seconded the motion, with all in favor.
27. George Brauneis moved to adjourn the meeting at 8:02 p.m. Sheila Maki seconded the motion, with all in favor.

Respectfully,

Tami Owens  
Deputy Clerk  
Town of Hotchkiss