

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

September 8, 2011

1. Mayor Koontz called the meeting to order at 6:30 p.m. Those present were Sheila Maki, Marlin McCracken, Jane Wills, and Carrie Wingfield. Dustyn Foster and Lindee Cantrell were not present.
2. Those present recited the Pledge of Allegiance.
3. Those present observed a moment of silence and Kathy Browning said a prayer in remembrance of 9/11.
4. Carrie Wingfield moved to approve the August 18, 2011 minutes as presented, seconded by Jane Wills, with all in favor.
5. Donation Request
Bulldog Booster Club – Rescheduled for October 13, 2011 meeting
North Fork Valley Public Radio – Tabled due to no one being present at the meeting.
6. Special Events Liquor License
Court Appointed Special Advocates (CASA)
Sheila Maki and Brenda Burns told the Trustees this event is a fundraiser and will be held October 21, 2011 from 5:00 p.m. to Midnight at Memorial Hall. Marshal Miller had no problem with this event. Marlin McCracken moved to approve the liquor license, seconded by Carrie Wingfield. The motion passed with Sheila Maki abstaining.
7. Liquor License Renewal
Sheila Maki moved to approve the liquor license renewal for Tri-R Liquors, seconded by Carrie Wingfield, with all in favor.
8. Region 10
Paul Gray, Executive Director, gave the Trustees an update on what Region 10 is doing. Mr. Gray asked the Trustees to continue their financial support for Region 10 in 2012.
9. Fall/Spring Cleanup Discussion
Clerk Searle reported Double J Disposal will hold a fall cleanup in late December and a spring cleanup in 2012. It was suggested that Double J be asked if they will take appliances and a limited number of tires during the spring cleanup. Town residents will need to show ID at the cleanup pickup site.
10. Hotchkiss Planning Commission Update
Planning member Mary Hockenbery reported they had completed a draft sidewalk ordinance for the Trustees to review. The Planning Commission would like the sidewalk ordinance adopted this year and money budgeted in 2012. The Trustees will discuss the ordinance at the October meeting. Mary reported on the citizen survey for the master plan update. The three major concerns were; street maintenance, sidewalks and mosquito control. Tom Wills reported on the business community survey. They agreed with the current master plan, in addition they would like to see downtown improvements and the business core maintained.
11. Reappoint Becky Armstrong to the Planning Commission
Mayor Koontz reappointed Becky Armstrong to the Planning Commission for a four year term.
12. Building Code Inspector Update
Tim Hinz gave an update on building code applications. He said it was a slow summer. There were a total of 22 permits so far this year and one new commercial building. The Trustees asked Tim to attend meetings quarterly.
13. Leroux Creek Planning Update.
Jane Wills said there was not a meeting in September.
14. HHS Water Line Update
Mike Owens reported the project is about complete. They are completing the highway and river crossing.

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15. Enhancement Project Update – Walking Trails
Mike Owens reported that CDOT will fund the road relocation on the west side of Cedar Drive due to safety issues. Mike and Engineer Fagan will meet with CDOT soon.
16. Five Minute Public Appearance
Patrick Webb, 382 Duke Hill Rd, asked if the Trustees would approach the railroad and designate Hotchkiss as a “quiet zone”. This would prevent the train using the whistle through Town. The Trustees gave Mr. Webb information on designating the Town as a “quiet zone” and the expense involved. It is a very expensive project.
17. Department Reports
Mike Owens reported on the water disinfection byproduct situation. The Town sent a form letter to all consumers informing them of the byproduct in the water. The Town was 1 part per billion over the health department standards and it was not a danger to the public. The Daily Sentinel ran an article that was incorrect and had misinformation. The Mayor, Clerk and Mike spoke with the editor and the Sentinel did publish another article. The State Health Department also wrote a letter to the reporter to explain the situation. Everything has calmed down, but there were a lot of citizens concerned about the quality of the water.
There were no questions on the written report.
The standpipe is working well and customers seem happy.

Marshal Miller asked if there were questions on his written report. There were none.
The department has solved a lot of crimes and still has a backlog of cases.
The department now has two reserves.
18. Chamber of Commerce Update
Marshal Miller was unable to attend the meeting. Tom Wills reported they are working on putting together the next business forum.
19. Mayor’s Report
Mayor Koontz report the County is working with all the communities to complete a county wide GOCO grant application. They are looking at a river corridor project. Engineer Fagan and Sheila Maki are involved with the initiative.
Mayor Koontz asked the Trustees to review and comment on the vender ordinance.
20. Town Clerk Report
The Clerk reported on the All Points Transit meeting.
The Clerk reported the Town has received Severance Tax and Mineral Leasing funds.
21. Upcoming Events
Hotchkiss Happenings 9/10/11
Creamery Opening 9/9/11
Creamery Fund Raiser 10/1/11
CASA Fund Raiser 10/21/11
Friday Nights Football 9/16/11
Business After Hours – Family Dentistry 9/15/11
Hotchkiss Planning Commission 9/28/11
High School Rodeo 9/16/11
Little Britches Rodeo 9/17/11
BMW Rally 9/24/11
22. New Business
None
23. Consideration of Bills
Carrie Wingfield moved to pay all bills, seconded by Sheila Maki, with all in favor.

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24. Executive Session
Sheila Maki moved to go into an executive session at 8:17 p.m. for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiations under C.R.S. Section 24-6-402(4)(e), seconded by Carrie Wingfield, with all in favor.
25. Back to open meeting;
Mayor Koontz read the following statement;
The time is now 8:29 p.m., and the executive session has been concluded. The participants in the executive session were; Mayor Koontz, Sheila Maki, Marlin McCracken, Jane Wills, Carrie Wingfield and Clerk Marlene Searle. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of a the Open Meetings Law, I would ask that you state your concerns for the record.
Seeing none, the next agenda item is adjournment.
26. Sheila Maki moved to adjourn the meeting, seconded by Carrie Wingfield, with all in favor.

Respectfully Submitted,

Marlene F. Searle, Town Clerk