

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

August 18, 2016

1. Mayor Pro Tem Larry Jakubiak called the meeting to order at 6:30 p.m. Those present were John Marta, Mary Hockenbery, Lindee Cantrell, Jim Roberts and Tom Wills. Absent was Mayor Wendell Koontz.
2. Those present recited the Pledge of Allegiance.
3. Minutes July 14, 2016
It was noted that the Colorado Grand date changed to September 16. The date given at the July meeting was August 26th.
Jim Roberts moved to accept the minutes as presented. Mary Hockenbery seconded and the motion passed with all in favor.
4. Hillman House Request for Waiving of Town Fees
Celeste and Ray Waske represented the Hillman House Trust to ask the Town for a waiver of water and sewer tap fees or a payment plan to pay for the taps. They were open to any ideas that the Town has for this request. Mike Hillman was hurt in a tree cutting accident that left him quadriplegic. He is set to be released from the hospital on November 3rd. This house will be available to anyone in the community that has a need for it after the Hillman's are finished with it. The only thing that they will have to pay will be utilities. They will close on the land for the house on Tuesday and would like to break ground as soon as possible. The fees are \$5500 for a water tap and \$4100 for a sewer tap. There was also some discussion about the building permit fees.
After much discussion and questions this item was tabled to be discussed at the September meeting.
5. West Elk Loop Scenic and Historical Byway-Brochure Funding
The West Elk Loop Scenic and Historical Byway Committee sent a letter to the Town requesting a donation so that they could print more brochures to be available at visitors centers in the State to encourage people to visit the area. Mayor Pro Tem Larry Jakubiak said that he looked at the brochure online and they are very well done. He did notice that the coal industry was not mentioned in our area and that the Hotchkiss Sheep Camp Stock Dog Trials should be Hotchkiss Sheep Dog Camp Trials.
Mary Hockenbery moved to donate \$100 to the West Elk Loop Scenic and Historical Byway for the printing of brochures. Lindee Cantrell added that it be contingent upon the changes made to the brochure that mentions the Hotchkiss Sheep Dog Camp trials. Jim Roberts seconded and the motion passed with all in favor.
6. Street Sign Discussion
Public Works Director Mike Owens had a slide show of all of the Pedestrian Crossing signs in Town from the Cedar Street to City Market on Highway 92 (Bridge Street). Mike also stated that a 25 mph sign has been placed on Second Street to help slow traffic down in that area.
7. Five Minute Public Appearance
None given.
8. Farm to Fiddle Update
Larry Jakubiak read a note from the Mayor that said that the Farm to Fiddle Festival was well received and there was a lot of activity. Larry said that the only problems he heard were about the trash and the parking. Mary Hockenbery said that Saturday, August 13 was the busiest day she has had and it was the Church of Art's last day being open.
9. 1st Reading of Ordinance 2016-04-Black Hills Energy Franchise Agreement
Attorney Bo Nerlin said that this Ordinance took longer to finish than he expected. It is a reflection of what Black Hills Energy and the Town approved and agreed upon. Bo asked the Trustees to provide any comments to the Town Clerk. The second reading and possible adoption of this Ordinance will be at the September meeting.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 2
8/18/16

9. (cont.) Tom Wills moved to accept the first reading of Ordinance 2016-04 of the Black Hills Energy Franchise with the Town of Hotchkiss. Mary Hockenbery seconded and the motion passed with all in favor.
10. **Revocable Encroachment Permit Process-Discussion**
Attorney Bo Nerlin stated that this permit would be approved on the Staff level when anyone wanted to work on Town property. It would ensure that the business would have insurance to fix anything that went wrong and they would sign a waiver stating that in the event something happens they are responsible. Attorney Nerlin also said that CIRSA would be very happy to see the Town have a permit in place. Public Works Director Mike Owens said that it would take the place of the excavation permit that the Town currently has. Engineer Joanne Fagan said that there will be a schedule of fees to go along with the job/application. It was decided that Attorney Nerlin will come up with a Revocable Encroachment Permit to present to the Board at the September meeting.
11. **First Reading of Ordinance 2016-05-Cross Connection**
Attorney Nerlin said that this Ordinance would cover all of the updates in the State Laws that came from the Colorado Department of Health and Environment in 2007. Town Clerk Marlene Searle asked if the heading could be amended to make it easier to see what the Ordinance entailed. Attorney Nerlin said that comments were welcome. Tom Wills moved to approve Ordinance 2016-05 the Cross Connection Ordinance as a first reading. Mary Hockenbery seconded and it passed with all in favor.
12. **Building Code Amendment-Set Work Session**
Attorney Nerlin stated that when he presented the Amendments to the Building Code at the July meeting he said that he would like to have a Work Session to get the new Building Inspector's perspective. Mayor Pro Tem said that the new Building Inspector is John Caven. September 22, 2016 at 5:30 p.m. was the date and time set for the Work Session.
13. **North Fork Valley Creative Coalition Update**
October 1, 2016 is the date set for the fundraising dinner and Saturday tour for the North Fork Valley Creative Coalition.
14. **Town Engineer Report/Sanitation Line Upgrade Update**
Engineer Joanne Fagan said that Second Street is paved and looks good. The final settlement notice has been published for the project with William's Construction. Williams. Construction will be submitted the final bill to close out the Grant.
15. **BLM Resource Management Plan Update**
There is a BLM informational meeting at the Hotchkiss High School on Monday, August 22, 2016 at 6:00 p.m.
16. **Downtown Improvements Discussion**
Mary Hockenbery said that she got a nice compliment saying that the flowers here look as good as the ones in Delta. She also stated that Cheryl Oberle has been a great volunteer taking care of the flowers in front of the Elks Club.
17. **Delta County Housing Task Force Update**
No meeting held.
18. **Leroux Creek Planning Update**
No meeting held.
19. **Department Reports**
Deputy Lloyd said that Fair Week was a really busy week for the Marshal's Office. There were a lot of little things that had to be taken care of but things went smoothly otherwise.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 3
8/18/16

19. (cont.) Public Works Director Mike Owens said that he did not hear anything negative about the street closures during Fair Week. The electric bill has gone down with the installation of the new LED lights. The bill has gone from \$1544.26 a month to \$648.76 a month, a savings of \$895.50. One of the computers at the water plant quit working. Public Works has cloned the hard drive in case the current one goes out. The emergency computer that was bought in case something like this happened was so old that they could not get it to work. It has Windows 7 and everything has gone to Windows 10 so they could not even get signed on. The Pall Company Corporation is the company that handles the water plant system and they only work with Windows 7. They are working with the company to fix the problem.
20. Hotchkiss Planning Commission Update
Tom Wills said that a public hearing will be held at the September meeting for the Mobile Home amendment and this month there is a public hearing regarding a variance request for the Delta County Memorial Hospital. A Master Plan Survey request for possible questions has also been sent out so that information can be gathered to update the Master Plan.
21. Hotchkiss Chamber Update
Mary Hockenbery attended the Down Colorado Inc. Summit in Paonia on August 5 and has requested to be on the Chamber agenda to discuss what she learned.
22. Mayor's Report per Mayor Pro Tem Larry Jakubiak
Mayor Koontz attended the Citizen Police Academy graduation on Monday August 15 and said that it was very well done. The next Academy will be in the spring of 2017. The Disc Golf Course is open at the Fair Grounds.
John Marta gave an update on 'Raise the 'H'. If there is enough money left after the restoration they would like to put solar lights around the 'H'.
School starts August 22 and Mayor Koontz is talking with the High School about having the annual joint meeting with the Town in October.
The Rocky Mountain Elk Foundation's fundraising dinner is August 20th at Heritage Hall.
There will be a policy meeting for the Hazardous Mitigation Plan on September 13th at Memorial Hall. Larry Jakubiak will attend the meeting.
23. Town Clerk Report
Deputy Town Clerk Ginger Redden reported that they are upgrading the Caselle computer programs. The update started on Wednesday, August 17 and Caselle returned all of the updated information today. Tomorrow it will be up and running.
24. Upcoming Events
Colorado Grand September 16
Tomato Festival at the Library September 17
Dine Out Days October 5 through October 9
25. New Business
Mary Hockenbery said that she went to the Broadband meeting and will give a written report at the September meeting.
26. Items for Next Agenda Discussion
None presented
27. Consideration/Review of Bills
The motion to pay the bills was passed at the July meeting since the August meeting was later in the month due to Fair Week. Mayor Pro Tem Larry Jakubiak approved all bills.
28. Adjournment
The meeting was adjourned at 7:41 p.m.

Respectfully Submitted
Ginger Redden, Deputy Town Clerk