

## RECORD OF PROCEEDINGS

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### Hotchkiss Board of Trustees

December 8, 2016

1. Mayor Wendell Koontz called the meeting to order at 6:30 p.m. with a quote from Ronald Reagan. Council members present were John Marta, Mary Hockenbery, Jim Roberts, Lindee Cantrell, Tom Wills and Larry Jakubiak.
2. Pledge of Allegiance  
Those present recited the Pledge of Allegiance.
3. Minutes for November 10, 2016  
Larry Jakubiak noted that in item number 11, the cost of \$2.77 per person for the Holiday Dinners is on what the Town donates to the program, not the overall cost.  
Lindee Cantrell moved to approve the minutes with the noted change. Jim Roberts seconded and it passed with all in favor.
4. Special Events Liquor License Rotary Club of the North Fork Valley  
Marsha Grant represented the Rotary Club of the North Fork Valley and said that they are holding one of their fundraisers for the year at Shadescapes and would like to have a Special Events Liquor License for the event. The fundraiser has a theme of Casino Night and they are very excited to host an event in Hotchkiss. It will be held on January 28, 2017 from 7:00 p.m. to 11:00 p.m. This is their third year to use the Casino Night theme and it is very popular.  
Larry Jakubiak moved to approve the Special Events Liquor License for the Rotary Club of the North Fork Valley on January 28th from the hours of 7:00 p.m. to 11:00 p.m. at Shadescapes.  
Tom Wills seconded and the motion passed with all in favor.
5. Liquor License Renewal  
Mahalo Beverages (Tri-R Liquors)  
The renewal application is in order with all paperwork and fees turned in.  
Lindee Cantrell moved to approve the Liquor License renewal for Mahalo Beverages (Tri-R Liquors). Mary Hockenbery seconded and the motion passed with all in favor.  
  
Hotchkiss Elks Lodge B.P.O.E. #1807  
Bob Kapus represented the Elks Club and informed the Council of current and future happenings. The renewal application is in order with all paperwork and fees turned in.  
Jim Roberts moved to approve the Liquor License renewal for Hotchkiss Elks Lodge B.P.O.E. #1807. Tom Wills seconded and the motion passed with all in favor.
6. First Reading of Ordinance 2017--Mobile Home Regulations Amendments  
After much discussion by the Council, it was decided to revisit this Ordinance when the Master Plan has been updated. Attorney Nerlin added that public comment is still welcome when the Ordinance is revisited at that time.

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7. 2017 Budget  
Ordinance 2016-05  
Town Clerk Marlene Searle told the Board that some of the expenses have been reworked to include \$20,000 in sales tax that was received for the month of December. The Budget is now \$120,590 out of balance instead of the \$150,000 originally predicted.  
Larry Jakubiak moved to adopt Ordinance 2016-05 an Ordinance adopting a budget for the Town of Hotchkiss, Colorado for the calendar year 2017. Mary Hockenbery seconded and the motion passed with all in favor.  
  
Ordinance 2016-06  
Larry Jakubiak moved to approve Ordinance 2016-06 an Ordinance amending established rate of the mill levy for all taxable property within the Town of Hotchkiss, Colorado for the Municipal purposes for the calendar year 2017. Tom Wills seconded and the motion passed with all in favor.  
  
Ordinance 2016-07  
Larry Jakubiak moved to approve Ordinance 2016-07 and Ordinance appropriating sums of money to defray expenses and liabilities of the Town of Hotchkiss, Colorado for the 2017 calendar year and declaring an emergency. Lindee Cantrell seconded and the motion passed with all in favor.
8. Year End Bonus  
Mayor Koontz said that it is the custom of the Town of Hotchkiss to provide recognition to the Town employees by offering all full time employees a bonus of \$250 in City Market gift cards as well as \$50 in City Market gift cards per Trustee.  
After several minutes of discussion Tom Wills moved to approve a bonus of \$200 in City Market gift cards to all full time employees of the Town of Hotchkiss and that the Board of Trustees waive their \$50 in City Market gift cards. Mary Hockenbery seconded and the motion passed with all in favor.
9. Closing of Town Hall Christmas-Request to Close Early December 23  
Mary Hockenbery moved that the Town Hall be allowed to close at 2:00 p.m. on Friday, December 23 due to the Christmas holiday weekend. Larry Jakubiak seconded the motion and it passed with all in favor.
10. Hotchkiss Library Alley Maintenance Agreement Renewal  
Attorney Nerlin said that it was brought to his attention that this agreement is outdated and needed to be revised. Attorney Nerlin sent the revised one to the Library so that their board could look it over. The Trustees will look at a possible adoption of the revision in the January meeting. Public Works Director Mike Owens said that the only thing he would like in the agreement is that no permanent structures be allowed in the Town alley behind the Library.

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11. Five Minute Public Appearance  
Rodney Burge and Renee Neff told the Board that they are in the process of purchasing the Hotchkiss Short Stop and would like the Town to consider not allowing another business of this kind come into Town for a time of about five years to give them time to become competitive in the market again. Mayor Koontz told them that it has never been the position of the Town to regulate the businesses here. Mayor Koontz told them that they are welcome to bring a proposal to the Board at another meeting if they would like to.
12. North Fork Valley Creative Coalition Update  
Mary Hockenbery said that the North Fork Valley Creative Coalition will have their next meeting on December 12.
13. Town Engineer Report  
Town Engineer Joanne Fagan said that the Department of Local Affairs (DOLA) Grant extension includes effluent line quantities of pipe. The amendment but does not change the amount of money that the Town receives. Williams Construction has been paid in full and the Contractor that bid on the effluent line work is still interested. The seep line at Bridge Street and Pinon Street cost of \$120,000 is well within the amount of the grant with \$60,000 in actual loan value that will need to be paid back. Public Works Director Mike Owens said that CDOT (Colorado Department of Transportation) likes the plan.  
Tom Wills moved to approve the amendment to the DOLA grant. John Marta seconded and it passed with all in favor.
14. BLM Resource Management Plan Update  
The proposed RMP will be available in 2017 with the final EIS RMP available in 2018.
15. Downtown Improvements Discussion  
Tom Wills will attend the meeting on Tuesday, December 13 held at Shadescapes, to discuss the Colorado Main Street Program.
16. Delta County Housing Task Force  
No meeting was held.
17. Leroux Creek Planning Update  
A meeting will be held next week.
18. Department Reports  
Public Works Director Mike Owens stated that the water tank on Barrow Mesa has some problems. Roof bolts are rusted out and some cross beams have come loose. Doughty Steel has come out to look and came up with a plan. It will cost at least \$13,000 for the bolts to start repairing the roof. Mike would like to have them come out and start as soon as possible since it is a project

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18. (cont.) that will take several weeks. More work will need to be done eventually. The Town has gotten 40 plus years out of this water tank already. Engineer Fagan said that all of the columns have rust but it is not known how much and hopefully DOLA will have money available in the future to help with repairs. Public Works Director Owens said that he added \$50,000 to the budget for 2017 because Doughty Steel said that the tank will have to be repainted once the bolts are repaired. A new tank will cost approximately \$1.00 to \$1.50 per gallon to build.

The Board agreed that the repairs need to be done.

Marshal Miller had nothing to add to his written report.

Town Clerk Searle said that Santa's helpers are getting the Secret Santa items together. Food baskets will not be provided this year due to finances. The Secret Santa program is benefitting 7 families and 21 children. Marshal Miller also said that City Market is a big part of this program. Their chili fundraiser helps bring in funds for the program and he appreciates all that City Market does.

19. Hotchkiss Planning Commission Update  
Tom Wills said that the November meeting was cancelled due to only two people showing up and it will be cancelled in December due to the holidays. The next meeting will be held on January 25th.
20. Hotchkiss Chamber Update  
None given.
21. Mayor's Report  
Webb Calicutt and Johnny Barcus both recently passed away.  
Dustyn Foster gave Mayor Koontz a metal holiday sign to give to the Town.  
Mayor Koontz encourage people to sign up for Elevate, DMEA's broadband company.  
The clinic that is being built on Hotchkiss Avenue is progressing nicely.  
December 6th was National Miners Day.
22. Town Clerk Report  
Town Clerk Searle and Deputy Clerk Redden wished everyone Happy Holidays.
23. Upcoming Events/Schedule  
Free Community Christmas Dinner on Christmas Day from 11:00 a.m. to 2:00 p.m. Larry Jakubiak said that the Thanksgiving dinner was the biggest one he has ever had. They were busy by 11:05 and ended up closing things down at 1:15. Several of the Hotchkiss High School students came down and volunteered to help.  
The Elks Club is giving out food baskets on Saturday from 9:00 a.m. to 12:00 p.m.

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Wrestling tomorrow night at the High School

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23. (cont.) Creamery Arts Center is running a sale on Saturday, December 10  
December 13 at Shadescapes at 5:30 p.m. Colorado Main Street Meeting  
December 17 Santa is at the Fire Station  
December 12 the High School concert at the Delta Arts Center  
December 10 North Fork Valley Children's Christmas Party at Memorial Hall
24. New Business  
None
25. Possible Items for the Next Agenda  
None
26. Consideration of Bills  
Lindee Cantrell moved to pay all bills as presented. Mary Hockenbery seconded and the motion passed with all in favor.
27. Adjournment  
The meeting was adjourned at 7:50 p.m.

Respectfully Submitted,  
Ginger R. Redden, Deputy Town Clerk