

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

February 11, 2016

1. Those present were Mayor Wendell Koontz, Jim Roberts, Dustyn Foster, Lindee Cantrell and Tom Wills. Larry Jakubiak was not present. Carrie Wingfield has resigned and was not present.
2. The meeting was called to order at 6:30 p.m. with Mayor Koontz reading two quotes. The first quote was by Theodore Roosevelt and the second was by Thomas Jefferson.
3. Those present recited the Pledge of Allegiance.
4. Minutes for January 14th, 2016
Tom Wills said that he would like clarification in #6. As it is written it sounds like the Marijuana question will cost \$900 to place it on the ballot when actually the whole election is going to cost \$900 since it is being held in conjunction with the County.
Lindee Cantrell said that she had a correction but after rereading the minutes she withdrew her correction.
Jim Roberts moved to accept the minutes as amended. Tom Wills seconded the motion and it passed with all in favor.
5. Resignation of Carrie Wingfield and Appointment of New Mayor Pro-Tem
Due to Carrie Wingfield moving to Delta she had to resign her position as Trustee and Mayor Pro-Tem. Mayor Wendell Koontz appointed Trustee Larry Jakubiak as Mayor Pro-Tem on an interim basis until after the April 5, 2016 Municipal Election.
6. Liquor License Renewal
Hotchkiss Elks Lodge B.P.O.E. #1807
Attorney Bo Nerlin stated that there are no issues with the renewing of the Liquor License for the Elks Lodge. Marshal Miller said that he has not had any problems with the Elks. There is a new person handling the renewal this year and they accidentally sent the renewal directly to the State. It is expired but the State has the check from the Elks and knows what is going on.
Lindee Cantrell moved to approve the Liquor License renewal for the Hotchkiss Elks Lodge B.P.O.E. #1807. Dustyn Foster seconded the motion and it passed with all in favor.

JohnnyDog LLC (P.J.'s Pub)
Attorney Bo Nerlin said that there are no problems with the renewal of the Liquor License for JohnnyDog LLC. Marshal Miller said that he has not had any problems with P.J.'s Pub.
Tom Wills moved to approve the Liquor License for JohnnyDog LLC (P.J.'s Pub). Jim Roberts seconded the motion and it passed with all in favor.
7. Richard Bailey-Sheep Dog Trials
Richard Bailey told the Board that this is the 13th year for the Hotchkiss Sheep Dog Trials. They will be held May 6th-8th this year. In the past the Town has Sponsored the Trials in the amount of \$500.00. This money has been used to hire judges in the past and will be used for that purpose again this year. There are 80 dogs registered to be in the competition so far and they are from all over the United States. Friday will be for Nursery and Novice dogs that will be qualifying for the National Finals. Vendors and local Weavers will be setting up at the Sheep Dog Trials as well.
Dustyn Foster moved to be a Sponsor for the Hotchkiss Sheep Dog Trials in the amount of \$500.00. Lindee Cantrell seconded the motion and it passed with all in favor.
8. Drake Welch-Street Closure Request
Drake's son Brendon represented Carquest/Duckworks to ask for a street closure for their 22nd annual Customer Appreciation barbecue to be held on March 18th from 10:00 a.m. to 2:00 p.m. Brendan said that they have talked to Taco Hut and they would like to participate also. They will close 3rd Street to put up tables and set up the barbecue grill. Marshal Miller said that everything has gone smoothly in the past. Public Works Director Mike Owens said that he has no problems with this closure.
Lindee Cantrell moved to approve the closure of 3rd Street on Friday, March 18th from 10:00 a.m. until 2:00 p.m. for the Customer Appreciation barbecue. Tom Wills seconded the motion and it passed with all in favor.

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9. First Reading of Ordinance 2016-1 Amendment to the Water Tap Ordinance
Attorney Nerlin said that there have been no changes to this Amendment since it was brought to the Board's attention last year. Tom Wills said that it was presented in June of 2015 but somehow fell through the cracks. This Amendment allows property owners to expand on their existing water and sewer taps for installation of bathrooms to outbuildings on their properties as long as they are not expanding to include living facilities. The second reading and possible adoption of this Amendment will be at the March 10th meeting.
10. First Reading of Ordinance 2016-2 Concerning Officers and Employees
This is an Ordinance that Statutory Towns need to adopt concerning Independent Contractors that they have working for them. Without this Ordinance in place the Statutory Towns are considered the employers and are responsible for the Independent Contractors taxes. The second reading and possible adoption of this Ordinance will be at the March 10th meeting.
11. North Fork Valley Creative Coalition Update
None given.
12. Town Engineer Report/Sanitation Line Upgrade Update
Engineer Joanne Fagan reported that William's Construction would like to ask for an extension on their contract until May 27th, 2016. Foreman Steve Lewis and his wife Lorey were at the meeting to represent William's Construction. Steve said that they still have 17 manholes left to take care of as well as 3800 feet of pipe, all of the curb and gutters, asphalt repairs and alley clean up. William's Construction is asking for an additional 70 calendar days. Engineer Fagan said that the cost is all covered by the Grant and noted that they are under budget on the inspections.
Tom Wills moved to extend William's Construction's contract until May 27th. Engineer Fagan asked if that included any weather days.
Tom Wills amended his motion to extend William's Construction's contract until May 27th including any days that need to be included because of the weather conditions. Jim Roberts seconded the motion and it was passed with all in favor.

Engineer Fagan also reported that the alley South of Bridge Street was looked at and the conclusion was that Consolidated Consulting would put together an appropriate proposal to come up with solutions to the problem. A survey needs to be done of the area and a formal proposal will be presented at the meeting on March 10th. The cost should be around \$8,000 to \$9,000 to prepare options for the area. Town Clerk Marlene Searle noted that there was nothing budgeted for this in the 2016 Budget. Public Works Director Mike Owens said that it could go into the Alley line which is budgeted at \$0 right now. Engineer Fagan said that one of the options would still be to do nothing and leave things as they are right now. Attorney Nerlin said that he will be giving the property owner of this area an update.
13. BLM Resource Management Plan Update
None given.
14. Downtown Improvements
No update given.
15. Delta County Housing Task Force Update
No meeting was held.
16. Hotchkiss Planning Commission Update
Tom Wills stated that there was a Public Hearing held on the Mobile Home Regulations Ordinance Update. After the meeting the Planning Commission is stepping back and reconsidering the Regulations and they are hopeful the Public will be okay with them. The Planning Commission is also doing the Master Plan annual review. In 2017 it will be five years since the Master Plan was updated. They are also going over the Parks Policies and plan.

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17. Leroux Creek Planning Update
No meeting was held.
18. Five Minute Public Appearance
None given.
19. Department Reports
Public Works Director Mike Owens stated that he and Trustee Jim Roberts met with Phil Zimmer from DMEA concerning the street lights. Mike went over the map that he presented to the Trustees. The cost to replace the lights has gone down overall from the original quote. DMEA has some of the lights on hand to do the replacements but will have to order some. DMEA will be replacing the High Pressure Sodium and Mercury Vapor Lights with LED lights. The placement of 74 watts along the corridor and 38 watts around the rest of the Town. It will take 21.4 months to make the pay off of \$20,000 with the savings in replacing the lights. Lindee Cantrell moved to authorize Mike Owens to give DMEA the go ahead to replace all of the High Pressure Sodium and Mercury Vapor Lights with the LED lights. Tom Wills seconded the motion and it passed with all in favor.

Marshall Miller introduced the new Reserve Officer, Mitchell Peretti to the Board. Deputy Peretti has been working with the Marshal's Office since the beginning of January. He is very committed to his career and has been working every day without charge to the Marshal's Office. Marshal Miller also stated that the Body Cameras are working good and the new Policy is in place. The cameras run for about 8 hours on their charge and can be turned off when not in use.
20. Hotchkiss Chamber of Commerce Update
Town Clerk Marlene Searle said that Nathan Sponsellor will be on the Scholarship Committee this year and will be a welcome addition to the team.
21. Mayor's Report
Mayor Koontz reported that a Work Session was held with Hanson Mesa Domestic Water Board to discuss them getting more taps from the Town to sell. It went well and another meeting will be held later this year for further discussion.
The Broncos won Super Bowl 50.
The Town Staff is working on finishing up the Town Newsletter for 2015.
Marshal Miller has asked for a letter of support for the Ambulance District for Grant Funds to work on their Strategic Plan. The Trustees agreed that a letter of support should be written. Town Clerk Searle will type one up and give it to Marshal Miller.
All Trustees need to be ready to have their pictures taken at the March 10 meeting.
Variance letters will be written and given to Elite Auto and Big B's by the end of the month.
The April Meeting will be held at the High School.
22. Town Clerk Report
Town Clerk Marlene Searle said that the Town Hall has received sample ballots if anyone would like to see them. There are six people running for the four Trustee positions. There is also a sample of the two Marijuana questions and the one Tax question on the ballot. Ballots will be mailed out on March 7th and need to be returned by April 5th at 7:00 p.m. The Protect Your Water Source items have been ordered and the items have started to arrive.

Mayor Koontz read a Thank You card sent to the Town from Bob and Sharon Remmerde.
23. Upcoming Events
Valentines Day Dance and Dinner at the Elk's
Basketball at the High School on Saturday
Regional Wrestling this weekend
Planning Meeting on February 24th at 6:30 p.m.
Church of Art opens Thursday February 18
Saturday, February 13th is Shop Hotchkiss Day

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24. New Business
Attorney Nerlin said that under the State Law the Mayor counts as part of the quorum and he would like to amend the Town Ordinance to bring it up to the State code. The Trustees authorized Attorney Nerlin to amend the Ordinance and present to the Trustees at the March meeting.
25. Consideration of Bills
Lindee Cantrell moved to pay the bills as presented. Dustyn Foster seconded the motion and it passed with all in favor.
26. Adjournment
The meeting was adjourned at 7:38 p.m.

Respectfully Submitted,
Ginger R. Redden, Deputy Town Clerk