

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

July 14, 2016

1. Mayor Koontz called the meeting to order at 6:31 p.m. Those present were John Marta, Mary Hockenbery, Larry Jakubiak, Tom Wills, Jim Roberts and Lindee Cantrell.
2. Mayor Koontz read a quote from Harry S. Truman.
3. Those present recited the Pledge of Allegiance.
4. Minutes June 9, 2016
Jim Roberts moved to accept the minutes as presented. Larry Jakubiak seconded and the motion passed with all in favor.
5. Special Events Liquor License Requests
North Fork Chapter of the Rocky Mountain Elk Foundation-Wendell Koontz
Mayor Koontz turned the meeting over to Mayor Pro-Tem Larry Jakubiak for this segment of the meeting. Wendell Koontz represented the Rocky Mountain Elk Foundation to request the liquor license for August 20th from 4:00 p.m. to midnight. This is the 6th Annual fundraiser for the Rocky Mountain Elk Foundation and it will be held at Heritage Hall. Marshal Miller said that he has no problems with this application.
Jim Roberts moved to approve the Special Events Liquor License for the North Fork Chapter of the Rocky Mountain Elk Foundation at Heritage Hall on August 20, 2016 from the hours of 4:00 p.m. until midnight. Mary Hockenbery seconded and the motion passed with all in favor.

Hotchkiss Elks Lodge #1807-Tammy Egidi, Manager

At this time Mayor Koontz took the meeting back over from Mayor Pro-Tem Larry Jakubiak. Tammy Egidi represented the Elks Lodge to request a liquor license for the Elks Lodge on August 13th starting at 9:00 p.m. and going until 2:00 a.m. The Elks Lodge would like to have a dance that is open to the public following the Delta County Fair festivities. The Elks Lodge has partnered with the Farm to Fiddle Festival.
Marshal Miller has no problems with this application.
Lindee Cantrell moved to approve the Special Events Liquor License for the Hotchkiss Elks Lodge B.P.O.E. #1807 on August 13th from 9:00 p.m. until 2:00 a.m. Tom Wills seconded the motion and it passed with John Marta abstaining since he is a member of the Hotchkiss Elks Lodge.

6. Street Closure Requests
Farm to Fiddle-Marsy Moore
Marsy Moore requested a street closure for the Farm to Fiddle Festival. The street closure is requested for First Street. They would like to close the entire street on Friday August 12th from 8:00 a.m. to 6:00 p.m. and only the South half of the street on Saturday, August 13th from 8:00 a.m. until 6:00 p.m. This closure would be for vendors that would like to set up for the Farm to Fiddle Festival during the week of the Delta County Fair.
Marshal Miller said that he has no problems with this street closure. Public Works Director Mike Owens stated that the only issue that he can see is if Second Street is still torn up, but it should be fixed by that time.
Larry Jakubiak moved to approve the request by Farm to Fiddle that all of First Street be closed on August 12th from 8:00 a.m. until 6:00 p.m. and half of First Street be closed on August 13th from 8:00 a.m. until 6:00 p.m. Lindee Cantrell seconded the motion and it passed with all in favor.

Church of Art-Mary Hockenbery

Mary Hockenbery requested a street closure for the Church of Art that will overlap the Farm to Fiddle street closure on Friday, August 12, 2016 from 10:00 a.m. to 9:00 p.m. Mary has a gentleman coming from Durango that makes Gypsy wagons that open up into a stage for entertainment purposes. Mary is also having a local band perform during this time.
Marshal Miller says the only problem could be with the restaurant deliveries.
Jim Roberts moved to approve the street closure for the Church of Art on First Street from the hours of 10:00 a.m. to 9:00 p.m. Larry Jakubiak seconded and the motion passed with Mary abstaining.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 2
7/14/16

7. **Building Code Request-Tom Chamberlain**
Tom Chamberlain represented Delta County Memorial Hospital (DCMH) to request that the Board allow the hospital to use the 2006 Building Code to start and complete the new medical facility that they will be building on Hotchkiss Avenue since the Town may possibly adopt a new Building Code. Tom is the architect for the hospital and they would like to have everything in place before they put it out for bid. Tom explained the plans to the Board and explained that the 2006 Building Code is so much different from the 2015 Building Code that they would have to make adjustments that would be costly in the long run. Tom would also like to request a variance for their parking space requirements and for their sign requirements. The Variance requests will have to go before the Planning Commission. Tom will get the Variance requests to the Town Clerk whom will forward it on to the Planning Commission.
Attorney Nerlin stated that the request was a reasonable one and he would like to have an Memorandum of Understanding (MOU) between DCMH and the Town. Attorney Nerlin asked if an MOU should be drafted or if the minutes would suffice as the agreement. Tom said that an MOU is best for both parties with the time limit of one year. At the end of that time things can be reconsidered. DCMH is hoping to start the building in the Fall and would like to have all of the problems solved before the bidding process starts.
Tom Wills moved that Attorney Nerlin draft a Memorandum of Understanding (MOU) between DCMH and the Town for a period of one year stating that DCMH can use the 2006 currently adopted Building Code for the start and completion of their building. At the end of the year if the building is not complete the MOU can be reviewed and changes made as needed. Mary Hockenbery seconded the motion and it passed with all in favor.
8. **Five Minute Public Appearance**
None
9. **Farm to Fiddle Update**
Lynda Cannon updated the Board on the Farm to Fiddle Festival. There will be an informational magazine coming out soon, there are radio spots in place and they have KREX, a local Grand Junction station, as their TV sponsor.
10. **August Date Change for Meeting**
Larry Jakubiak moved to change the August meeting date from August 11, 2016 at 6:30 p.m. to August 18, 2016 at 6:30 p.m. due to the Fair being that week. Tom Wills seconded the motion and it passed with all in favor.
11. **Second and Orchard Traffic Sign Discussion**
Public Works Director Mike Owens said that the best option for a sign in this area would be a 25 mile per hour sign at the bottom of the hill after the railroad tracks. Marshal Miller said that he has never clocked anyone going over 25 mph in that area.
It was determined that a 25 mph speed limit sign will be placed after the railroad tracks when the road work on Second Street is completed.
12. **Staff Salary Increase Discussion/Approval**
Mayor Koontz said that the salary increase was approved in the Budget for the year 2016 and the Town is right on Budget for the year. Also, all of the employee performance reviews have been completed.
Tom Wills moved to approve all Town Employee pay increases for the year 2016. Larry Jakubiak seconded and the motion passed with all in favor.
13. **1st Reading of 2016-04-Franchise Agreement Ordinance with Black Hills Energy**
This Agenda item was tabled until the August meeting.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 3
7/14/16

14. 1st Reading of Ordinance 2016-5, 6, 7- Building Code Amendment
Attorney Nerlin would like to have a Work Session after the Building Inspector is hired to get the Inspector's ideas on these Ordinances as well. He is also working on a memo that compares the 2006 Building Code with the 2015 Building Code. The Work Session will be set at the meeting on August 18th.
15. North Fork Valley Creative Coalition Update
Dave Mitchell updated the Board on the Creative Coalition. The date for their annual fundraiser has been changed from August 27, 2016 to a date that is yet to be determined in October. Hospice is holding their fundraiser on August 27th. The Creative Coalition will be doing the judging for the Juried Art Event at the Creamery in conjunction with the Farm to Fiddle Festival. Lynda Cannon said that she received a \$500.00 sponsorship from Bill Hellman Ford for prizes that will be given for the Art Show. Dave thanked the Town for becoming a member of the Creative Coalition. The Creative Coalition and the Creamery Arts will be implementing Final Friday Frolics with a follow up on Saturday to draw more people to the Valley instead of doing First Friday events.
16. Town Engineer Report
Engineer Fagan said that the Sewer Line Replacement Project is almost complete. All of the lines are in and a couple of repairs are still needed. The Street project is going slower than anticipated but all of the patching is finished. Mayor Koontz asked about the soil on Second Street and Engineer Fagan said that the soils here do not make for good streets. They are relying on thicker asphalt for long term strength of Second Street. John Marta and the Mayor thanked the Town for their work on making the Methodist Church accessible for Joan Queen's funeral. Engineer Fagan said that she submitted paperwork to The Department of Health of future projects that the Town would like to work on. This paperwork needs to be submitted every year in order to be eligible for grants and loans. Public Works Director Mike Owens said that the water tank is needing repairs. They will drain the tank this Fall to see just how much work it will need. Joanne stated that there may not be any DOLA (Department of Local Affairs) funding available again until April of 2017.
17. Sanitation Line Upgrade Update-Change Order #2
This change order was approved in June. The papers are just being signed tonight.
18. BLM Resource Management Plan Update-Review Draft Comment Letter
Attorney Nerlin and Mayor Koontz incorporated all of the Trustee comments into the draft letter that the Board reviewed in June.
Attorney Nerlin discussed the changes made with the Board. Tom said that the first letter was not as long as the second letter and Mary agreed.
John Marta moved to approve the final draft of the BLM Comment Letter with a typo on the first page corrected. Larry Jakubiak seconded and the motion passed with Tom Wills opposed.
19. Downtown Improvements Discussion
Mary stated that the flowers all looked good and things are going well.
20. Delta County Housing Task Force Update
No meeting held.
21. Leroux Creek Planning Update
No meeting held.
22. Department Reports
Marshal Miller said that they are getting prepared for the Fair and figuring out the parade route. The Marshal's Office is also doing trainings every weekend. The Colorado Grand will be in Town August 26th.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 4
7/14/16

22. (cont.) Public Works Director Mike Owens said that he and Greg Allen went to Denver on Tuesday to pick up the new truck. It will be nice to have the sewer project all done. There are still some concerns with Second Street. Spraying the Willow Heights Park for dandelions will cost \$500 and it is late in the year to do that. Mayor Koontz suggested looking at the 2017 Budget and maybe including it. Mayor Koontz asked that the Public Works crew put the Pedestrian signs back up on Bridge Street for Fair Week. Mike said that he also posted pedestrian laws on some of the street posts in Town.
23. Hotchkiss Chamber Update
Mary Hockenbery said that she has asked the Chamber to join the Creative Coalition. Tom said that the Chamber helped put the cutout on Kim Shay's property on Bridge Street where people can have their pictures taken. The Chamber is also updating their website.
24. Mayor's Report
Mayor Koontz reminded the Board that they would be scheduling a work session at the August meeting to go over the Building Code with the new Building Inspector. He also reminded the Board that they would have two to three work sessions in the Fall to work on the Budget for 2017.
Mayor Koontz asked John Marta about the Raise the 'H' project. John said that the class of 1963 would be working on it this weekend and pro panel will be used instead of paint since it is a cheaper option. \$3000 has been donated so far.
The Fairgrounds Disc Golf course is almost complete.
Delta County is renewing their OHV (Off Highway Vehicle) policy on County and City streets. The Town does not have an Ordinance against them but does not allow them on Town streets. There is a Broadband meeting next Tuesday from 10:00 a.m. until 12:00 p.m. at the Delta County Courthouse. Mayor Koontz asked for a volunteer to go since he is unavailable. Mary said that she would attend in his place.
The Hotchkiss High School Booster Club is hosting a Fundraiser on July 23.
CML is addressing train horns in Towns in Colorado.
A decision needs to be made on a Building Inspector for the Town. Mayor Koontz and Jim Roberts will meet with Town Staff on Monday at 4:00 p.m. to make a decision.
25. Upcoming Events
Planning Meeting July 27
Final Friday July 29
Delta County Fair August 7-14
Town Meeting August 18
26. New Business
None
27. Items for Next Agenda Discussion
Street Signs for Pedestrians
Building Inspector
Second Street
BLM Management Resource Plan Letter
28. Consideration of Bills
Larry Jakubiak moved to pay all bills as presented. Jim Roberts seconded and the motion passed with all in favor.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 5
7/14/16

29. Adjournment

Lindee Cantrell moved to adjourn the meeting at 8:28 p.m. Mayor Koontz asked about paying the bills next month since the meeting was later than normal.

Larry Jakubiak moved that the Town Clerk pay the bills in the month of August as necessary before the Town Meeting. Jim Roberts seconded and it passed with all in favor.

The meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Ginger R. Redden, Deputy Town Clerk