

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

June 11, 2015

1. Mayor Wendell Koontz called the meeting order at 6:30 p.m. Those present were Tom Wills, Dustyn Foster, Larry Jakubiak, and Lindee Cantrell. Carrie Wingfield and James Roberts were not present.
2. Mayor Koontz read two quotes, one from President James Garfield and one from President Thomas Jefferson.
3. Those present recited the Pledge of Allegiance.
4. Minutes for May 14, 2015.
Paragraph #7 the motion should read "adopt Resolution 2015-2 and ratify the amendment as an addition to the Master Plan".
Lindee Cantrell moved to approve the minutes with the correction, seconded by Tom Wills, with all in favor.
5. Willow Heights Park Use - Lee Byrum, West Elk Family Church
Mr. Byrum asked the Trustees for the use of Willow Heights Park, starting June 15 to June 26 and July 6 to July 17 for a day camp. The hours of the camp are 1:00 p.m. to 4:00 p.m. This is the third year of the camp for children from 5 to 12 years of age. Everyone is welcome and they provide games, crafts, songs, musical games, snacks and water. Total children in attendance last year was 58.
They will have liability insurance and will name the Town of Hotchkiss as additional insured. Mike Owens and Marshal Miller said it had gone well the last two years.
Lindee Cantrell moved to approve the use of Willow Heights Park, seconded by Tom Wills, with all in favor.
Mayor Koontz said the Planning Commission will start working on a check list for use of the park.
6. Street Closure - Delta County Fair Parade
Sheila Maki, Parade Co-chair, is requesting a street closure for 3rd Street from Bridge Street to the Alley.
Taco Hut will set up in the street and serve breakfast the morning of the parade from 8:00 a.m. to 11:00 a.m. Hopefully this will bring more people to the downtown area the day of the parade. This would be a fund raiser for one of the school groups. Sheila will check with Julie Lange owner of Taco Hut, to see if the drive-up to Taco Hut will be open during the hours of the breakfast.
Larry Jakubiak moved to approve the street closure with information presented to the Town about the drive-up window being open or not during the breakfast, seconded by Dustyn Foster, with all in favor.
7. DMEA - Phil Zimmer
Mr. Zimmer presented the Trustees with a cost to replace all street lights with LED. DMEA has a program at this time to help communities replace current lights with LED. To replace all the lights in Town would cost \$ 19,768.30. DMEA would hang all the new lights at no cost to the Town.
Our current bill is \$ 1550.89 per month for street lights with LED lights the cost would be \$ 756.07. This is a savings of \$ 794.82 per month and would take 24.9 months to pay off the original cost of replacement. The Trustees will discuss the idea of replacement this year or budget for 2016 at the July meeting.
8. Marley Duclo - Easement Change Discussion
Mr. Duclo would like to move the easement on his property on HWY 92 from the existing one to the east. He has contacted CDOT and the current owners of the attached property. Attorney Nerlin said the Town needs more information and a full proposal with written consent from the other property owner and CDOT. This item will be considered at the July meeting.
9. Special Events Liquor License - NFV Chapter of the Rocky Mountain Elk Foundation
Mayor Koontz was presenting the request and Pro Tem Carrie Wingfield was not present.

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9. (continued) Larry Jakubiak moved to appoint Lindee Cantrell as Pro Tem Chairperson for the next agenda item, seconded by Tom Wills with all in favor.
Mayor Koontz requested a Special Events Liquor License for August 22nd at Heritage Hall for their annual fund raiser. They are a nonprofit that acquires land and improves habitat for elk. There will be trained personnel at the door and they have insurance to cover the event. Marshal Miller has no problems with the event.
Larry Jakubiak moved to approve the liquor license, seconded by Tom Wills, with all in favor.

Mayor Koontz returned to his seat for the next agenda item.
10. Kim Shay - Gambles - Paint Drop off Site
Ms. Shay told the Trustees the State has started a paint recycling program. There is a fee to recycle the paint and that money is remitted to the State. All employee will be trained for this program. She will have a locked enclosed area for the dropped off paint. She will install security cameras and talk to all neighbors.
Mike Owens asked about spill containment. Ms. Shay said she will get additional information and get back with Mike. She is also going to check with the County to see if they will do the program, as it might be easier for them.
The Trustees would approve if the following items were met;
1. Hazardous waste containment
 2. Concrete pad under paint collection building
 3. The collection building be fenced, screened, roofed and locked,
 4. Security camera and trained staff
- The Trustees think it is a good idea and asked Ms. Shay to get all additional information to Mike Owens.
11. Ms. Shay had other items to discuss with the Trustees
Drainage in Alley
Ms. Shay said the drainage of the alley behind her store is an ongoing problem. The drainage runs toward the properties on the south side of the alley. Mike Owens said they can work on the drainage with the sewer line replacement project and see what can be done.
Parking on Bridge Street
Ms. Shay said there are 2 hour parking signs on Bridge Street, but they are not enforced. The employees of businesses are parking on Bridge Street and it creates a problem for customers of the businesses on Bridge Street.
Marshal Miller said the 2 hour parking signs were put up by the State HWY department and the Town does not have a parking limit in the Town code.
The Trustees asked Ms. Shay to work with the other businesses about the employee parking problem. Tom Wills said he would talk to the Chambers about the problem.
12. North Fork Valley Creative Coalition Update
Dave Mitchell reported the Celebrate the Forks on August 18th is coming along well. It will be held at Heritage Hall this year and will rotate each year in the North Fork. They are expecting about 200 people for this year's event.
Their office on 7th Street is open on a part time basis.
13. Enhancement Trails Project Update
Engineer Fagan reported that CDOT had contacted the County and asked where they were on their plans for the trail at the fairgrounds. The County does not have a plan and are ready to give up doing a project at this time. The Town needs to decide if they are going to do a project or return the funds to the State. The State would like the funds spent on a bridge, the Town could do the bridge on HWY 92 with these funds but at this time there is nowhere to go from there. The property on 3400 Rd, that was considered at one time, has a lot of wetlands area that will create additional expenses to a project.
The Trustees are divided on rather to return the funds or try to find a project.

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13. (continued) Engineer Fagan said she would make some calls and see what can/cannot be done with the funds and report back to the Trustees.
14. Sanitation Line Upgrade Update
Engineer Fagan told the Trustees the prebid meeting for the sewer line replacement and the effluent line was on June 9th, with six general contractors at the meeting. The bids are due on June 18th. The Trustees need a special meeting to consider the bids.
The Trustees decided on a meeting on the 22nd at 6:00 p.m.
The two projects are being bid separately.
Engineer Fagan submitted an engineer report to the State for the relocated effluent discharge point. This action brought about a response from the State that a new discharge permit was needed. The regulations have not changed but the new permit writer is creating problems for the Town to receive this permit. Engineer Fagan is hoping for a compliance schedule that the Town will set milestones and complete as required.
15. BLM Resource Management Plan Update
Mayor Koontz said the documents should be to the public in September.
16. Downtown Improvement Discussion
Tom Wills reported that two bike racks are being finished and may be placed tomorrow. Mary Hockenbery said the block captains for the flower pots are helping a lot. She is working on a side street art project for this fall. She will give the Trustees more information as the plans develop.
17. Delta County Housing Task Force
Larry Jakubiak said there was not a meeting.
18. Planning Commission Update
Tom Wills reported they will be finishing the draft of the water amendment at the June meeting. They will be having the Public Hearing for Mr. & Mrs. Wiggins for 213 E Main Street at their June meeting.
19. Leroux Creek Planning Update
Carrie Wingfield was not present. There was not a report.
20. Five Minute Public Appearance
Kathy Browning, DCI Reporter, told the Trustees she is taking some time off and there will be another reporter at the meetings. The Trustees told to enjoy her time off.
21. Department Reports
Marshal Miller reported the Ride the Rockies bike tour will be in Town Monday 6/15/15. The department is ready for the additional people in Town.
The Colorado Bike Tour will be in Hotchkiss the following week and staying at HHS.

Mike Owens reported Public Works is preparing for curb, gutter, sidewalk and street overlay on Main Street from 2nd to 3rd Streets.
Duckwork's and the Trout Store are partnering with the Town at this same time to replace their sidewalk.
22. Hotchkiss Chamber of Commerce Update
The Chambers will have a information booth during Ride the Rockies. The membership is up this year.
23. Mayor's Report
Mayor Koontz told the Trustees that past variances are being looked at and letters are being sent as a reminder to complete any needed items.

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23. (continued) Hanson Mesa has a water leak and has been working with Mike. Mike reported that certified guts (instead of ordering a complete new meter)for the meter have been order to make sure the meter is reading correctly.
Mayor Koontz said a policy for use of the Willow Heights park needs to be developed.
The CML conference is June 18th if a Trustees is interested in attending.
The North Fork Pool is open for the summer.
Mayor Koontz asked the Trustees if they are interested in having a float in the parade for Delta County Fair.
24. Town Clerk Report
Clerk Searle said she would like to be in a network for Pinnacol Insurance, workman's comp. It will not cost the Town and they do cost analysis and help with all paperwork.
The Trustees agreed to this idea.
Clerk Searle reported the health insurance had gone up by 30% and the employees are looking at other plans with Rocky Mountain Health Plans to bring the cost to the Town the employees down.
25. Upcoming Events
Trustee Training/Attorney Nerlin - September
Crawford Pioneer Days - June 11th - 14th
Crawford Town Hall Open House - July 24th
Creamery Arts Open Reception 6/12
Church of Art Open Reception 6/12
26. New Business
None
27. Consideration of Bills
Lindee Cantrell moved to pay all bills, seconded by Larry Jakubiak, with all in favor.
28. Lindee Cantrell moved to go into a executive session at 8:58 p.m. for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402 (4)(b), seconded by Larry Jakubiak, with all in favor.
29. Returned to open meeting.
Mayor Koontz read the following;
The time is now 9:22 p.m., and the executive session has been concluded. The participants in the executive session were; Mayor Koontz, Tom Wills, Lindee Cantrell, Larry Jakubiak, Dustyn Foster, Attorney Nerlin, Mike Owens, Marlene Searle, and Ginger Redden.
For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.
Seeing none, the next agenda item is adjournment.
30. Lindee Cantrell moved to adjourn the meeting at 9:25 p.m., seconded by Larry Jakubiak, with all in favor.

Respectfully Submitted,
Marlene F. Searle, Town Clerk

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