

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

May 14, 2015

1. Those present were Lindee Cantrell, Larry Jakubiak, Tom Wills, James Roberts and Dustyn Foster. Mayor Koontz and Carrie Wingfield were not present.
2. In the absences of the Mayor and Mayor Pro-Tem the Town Clerk Marlene Searle called the meeting to order at 6:30 p.m.
Attorney Nerlin told the Trustees that by following Roberts Rules of Order in the absences of the Mayor and the Mayor Pro-Tem the Trustees nominate a Chairperson Pro-Tem to conduct the meeting.
Larry Jakubiak nominated Lindee Cantrell as Chairperson Pro-Tem, seconded by James Roberts, with all in favor.
3. Those present recited the Pledge of Allegiance.
4. Minutes for April 15, 2015
Correction to paragraph #9 Carrie Wingfield moved to place a one year temporary variance on the purchase of a water tap. Mr. & Mrs. Nolte will comply with the new regulations if they are changed and adopted.
Tom Wills moved to approve the April 15, 2015 minutes as corrected, seconded by James Roberts. The motion passed with Larry Jakubiak abstaining.
5. Donation Request
Hotchkiss K-8 Destination Imagination
They are requesting a donation for the trip to Gobal's in Tennessee . This group of students received 1st at the Regional competition and 3rd place at State competition. The group consists of 5 students and 2 managers. They are presented with a challenge to solve using creativity, problem solving and teamwork. Their funding goal is \$8,000, they have raised \$5,000.
James Roberts moved to donate \$ 500, seconded by Dustyn Foster. Motion passed with James Roberts, Dustyn Foster and Lindee Cantrell voting for and Larry Jakubiak and Tom Wills abstaining.
6. Liquor License Renewal
The Trustees reviewed the renewal for Taco Hut. Marshal Miller had no problem with the renewal.
Larry Jakubiak moved to approve the renewal, seconded by Tom Wills, with all in favor.
7. Willow Heights Park Use - Windell Howard, Hotchkiss Church of Christ
Mr. Howard requested use of Willow Heights Park for a free children day camp for ages 4 -12. The camp will be June 8th -11th from 1:00 p.m. to 4:00 p.m. On June 11th there will be a parents night from 5:00 p.m. to 7:00 p.m.
They will do all clean up and have liability insurance and parental release forms for the children participating. Attorney Nerlin said the liability needs the Town of Hotchkiss as an additional insured.
Tom Wills moved approve the use of the park on the condition, liability insurance with the Town as an additional insured be provided to the Town, seconded by Larry Jakubiak, with all in favor.
8. Dinah Wiggins, Fire Mountain Properties - Grandfather/Variance Discussion
Mrs. Wiggins is requesting to be grandfathered or request a variance on lot size for residential homes. They purchased property at 213 E. Main Street. This property has one mobile home, they would like to add one additional mobile home. The property is 3 1/2 lots and regulations require 2 lots per residential unit. They will remodel and improve the current mobile and bring in a nice second mobile.
They will purchase a water and sewer tap for the additional mobile.
Chairperson Pro-Tem Lindee Cantrell thanked Mrs. Wiggins for her information and told her this matter will be referred to the Planning Commission for a Public Hearing at the June 24, 2015 meeting. And the matter will come before the Board of Trustees at the July 9, 2015 meeting. She asked that Mrs. Wiggins see the Town Clerk to file all the needed documents for the Public Hearings.

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9. Resolution 2015-2 - Hotchkiss Downtown and Highway Corridor Improvement Plan
Tom Wills reported the Planning Commission has worked on the plan for about 3 years and they have adopted it. This plan is amendment to the Master Plan. The Trustees need to ratify the amendment as an addition to the Master Plan.
Larry Jakubiak moved to ratify Resolution 2015-2 as an amendment to the Town Master Plan, seconded by Dustyn Foster, with all in favor.
10. Emergency Response Program Funding
Marshal Miller requested funding of \$ 1,500 per year for the Emergency Response Program. This program supplies the Town with 10 cell phones from Sprint to be used in an emergency/disaster. These phones will be ready at all times and have priority on all towers. Homeland Security is paying for 80% of the cost and the Town's share is \$ 1,500. There is no other emergency/disaster phone system in this area.
Tom Wills moved to approve the funding for the Emergency Response Program, seconded by James Roberts, with all in favor.
11. Comment Letter for North Fork Coal Mining Area Exception of the Colorado Roadless Rule
The Trustees received a copy of the letter written by Mayor Koontz.
The Trustee approved the wording of the letter.
Tom Wills moved to send the comment letter, seconded by Larry Jakubiak, with all in favor.
12. North Fork Valley Creative Coalition Update
Mary Simmons reported The Kids Pasta Project on June 1st will benefit the NFV Creative Coalition. They are still planning for the Celebrate the Forks in August.
13. Enhancement Trails Project Update
No new report.
14. Town Engineer Report
None
15. Sanitation Line Upgrade Report
Engineer Fagan reported the funding for the project is in place and the loan/grant documents should be signed soon.
The sewer line replacement and the effluent line project will be separate projects and bids. The State Health department is requiring an environmental assessment for the effluent line because of the Yellow Billed Cuckoo habitat along the river. This assessment is very expensive.
Engineer Fagan talked to DOLA and they will fund the effluent line, which will eliminate the environmental assessment required by the health department.
The State now requires a permit for the ground water, it has been applied for.
Larry Jakubiak moved to advertise and go to bid for the sewer line upgrade and the effluent line, seconded by James Roberts, with all in favor.
16. BLM Resource Management Plan Update
None
17. Downtown Improvement Update
Mary Hockenbery sent a report for the Trustees. Tom Wills said the flowers made by the Hotchkiss K-8 will stay up until all the flowers are planted and growing.
18. Delta County Housing Task Force Update
Larry Jakubiak said there was not a meeting held.
19. Hotchkiss Planning Commission
Tom Wills reported they are working on draft amendment for water tap expansion.

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20. Leroux Creek Planning Commission
No meeting held.
21. Five Minute Public Appearance
None
22. Department Reports
Mike Owens said the Town has been asked to maintain the road at the north end of Cedar. This is not a Town road. The Town's understanding is that this is a private road and in the County. The road is not up to Town spec's and is not annexed to Town. Tom Wills said the Town may have to deal with this road in the future. The Trustees told Mike this road is not within Town and should not be maintained by the Town.

Marshal Miller said he had nothing to add to his written report.
23. Chamber of Commerce Update
Planning for Ride the Rockies.
24. Mayor's Report
None
25. Town Clerk Report
None
26. Upcoming Events
Graduation 5/23
Senior Grad Night 5/23
Memorial Day 5/25 - Town Hall Closed
Ride the Rockies 6/15
Colorado Bike Tour 6/23
27. Consideration of Bills
Tom Wills moved to pay all bills, seconded by Larry Jakubiak, with all favor.
28. Adjournment
Larry Jakubiak moved to adjourn meeting at 7:20 p.m. seconded by Tom Wills, with all in favor.

Respectfully Submitted,
Marlene F. Searle, Town Clerk