

## RECORD OF PROCEEDINGS

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### Hotchkiss Board of Trustees

November 8, 2018

1. Mayor Wilkening called the meeting to order at 6:30 p.m. Roll call was taken and those present were Sheila Maki, Mary Hockenbery, Esther Koontz and Pat Medina. Absent was John Marta.

Those present recited the Pledge of Allegiance

Mayor Wilkening told the Board that another letter of interest for the currently vacant Trustee position was submitted after the date of October 5 as stated in the paper. Mayor Wilkening asked the Board if they would like to accept this letter or stick with the stated date of October 5. After several minutes of discussion the Board chose to not accept the new letter of interest by a vote of three to one.

2. Consent Agenda  
Minutes for October 11, 2018  
Changes include:

Pat Medina said that on page 2, number 7; time frame is two words, not one.

Mayor Wilkening said that on page 3, number 9; The REDI grant is for an economic needs assessment not for the Main Street Program Project.

Sheila Maki moved to approve the minutes for October 11, 2018 with the above noted changes. Seconded by Mary Hockenbery, motion passed.

Liquor License Renewal-Hotchkiss Elks Lodge, B.P.O.E. #1807

Marshal Miller had no complaints.

Mary Hockenbery moved to approve the Liquor License Renewal for the Hotchkiss Elks Lodge. Sheila Maki seconded, motion passed.

Liquor License Renewal-City Market #29

Marshal Miller had no complaints.

Esther Koontz moved to approve the Liquor License Renewal for City Market #29. Pat Medina seconded, motion passed.

Liquor License Renewal-Creamery Arts

Marshal Miller had no complaints.

Sheila Maki moved to approve the Liquor License Renewal for the Creamery Arts. Pat Medina seconded, motion passed.

3. Consideration of Bills

Sheila Maki moved to approve all bills. Esther Koontz seconded, motion passed.

4. Public Comment

Zack Hotchkiss told the Board that he had a Special Events Liquor License for the Delta County Livestock Association that he would like approved. The event will be held on December 1, 2018. Several minutes of discussion were held about the proper posting of the building for the event and the fee to the Town.

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4. (cont.) Esther Koontz moved to hold a Special Meeting on November 28, 2018 at 6:00 p.m., before the Planning Commission meeting, for possible approval of this Special Events Liquor License. Seconded by Pat Medina, motion passed.
  
5. Old Business  
Farm to Fiddle Update for 2018 Festival  
Lynda Cannon and Marsy Moore thanked the Board for all of the support given to the Farm to Fiddle Festival over the past few years. They are looking for a nonprofit organization to take over the running of it since both ladies are very busy. The Festival will not be held in 2019 without a nonprofit organization to run it.
  
6. Public Hearings  
Roya Beklik-Zoning Use Review  
Mayor Wilkening told the Board to not reference a previous application received earlier this year.  
Roya Beklik told the Board that she previously was approved to move in a storage unit for personal storage on her property at 191 E Bridge Street. The first unit is 10 (ten) feet by 24 (twenty four) feet and has 4 (four) units. She would like to move in a second identical building and rent out the units.  
Mayor Wilkening opened the Public Hearing at 7:02 p.m.  
Tom Wills of 159 W Main Street spoke in favor of this application.  
The Public Hearing was closed at 7:04 p.m.  
The Board had several minutes of discussion and noted that the Planning Commission recommended approval of this application for 2 (two) buildings total, with the understanding that in order to add any more buildings, another application would need to be submitted and that security lighting would be put in place around the buildings.  
Pat Medina moved to approve the Zoning Use Review Application for the above mentioned property with the above noted stipulations by the Planning Commission. Seconded by Mary Hockenbery, motion passed.  
  
Dan Bolton-Grazing of Sheep in Town  
Dan Bolton told the Board that he has let sheep graze on his property at 480 Cedar for several years now. This year he would like to have them on the property from mid-November to mid-December.  
Deputy Town Clerk Ginger Redden told the Board that three people called the Town Hall to speak in favor of Dan's application.  
Mayor Wilkening told Dan to be wary of the amount of traffic on the road this year due to the Water Tank Project.  
Sheila Maki moved to approve Dan Bolton's application to have sheep graze on the above noted property for the above noted time. Seconded by Mary Hockenbery, motion passed.

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7. New Business

Possible Vote on Vacant Trustee Seat

Mayor Wilkening reminded the Board of the two letters of interest that the Town received for the currently vacant Trustee position. Patrick Webb and Matthew Kottenstotte each turned in a letter and Patrick Webb was present at this meeting. Mayor Wilkening asked Patrick to introduce himself and tell the Board why he was interested in this position.

Patrick Webb thanked the Board for giving him the opportunity to speak and postponing this item since he was out of Town last month. Patrick feels that he would be a great addition to the Board and has lived here a couple of times. The first was from 1979 to 1986 and then he moved back in 2012 to retire here.

Mayor Wilkening read the letter submitted by Matthew Kottenstotte since he was not present. After several minutes of discussion on whether or not to fill the position tonight or postpone it for another month, Mary Hockenbery nominated Patrick Webb to fill the currently vacant Trustee seat. Seconded by Pat Medina, motion passed.

Deputy Town Clerk Ginger Redden swore in new Trustee Patrick Webb and welcomed him to the Board.

Special Events Liquor License-B.P.O.E. #1807 Hotchkiss Elks Lodge

Tammy Egidi, Club Room Manager of the Elks Lodge told the Board that they will be holding the annual Charity Ball on December 8, 2018 from the hours of 8:00 p.m. to 12:00 a.m. The Ghost River Band will be performing and they would like to open this event up to the community.

Sheila Maki moved to approve the above noted Special Events Liquor License. Seconded by Pat Medina, motion passed.

HopeWest-Proclaim November as Hospice Month

Nancy Hovde told the Board that she loves coming to the Town meetings because she always feels so welcome here. Nancy explained about HopeWest and the services that they offer.

Nancy then read the Proclamation to the Board

Esther Koontz moved to approve the Proclamation that the Town of Hotchkiss Proclaim the month of November as Hospice month. Seconded by Patrick Webb, motion passed.

Donation Request for 2019-Western Slope Rural Philanthropy Days

Sheila Maki told the Board about the Rural Philanthropy Days and said that they will hold their Conference in the North Fork Valley in June of 2019. This Conference will bring 300 people to the North Fork Valley and will bring nonprofit organizations in touch with funders. The Western Slope Philanthropy Days will be asking each municipality in the area for a donation. After several minutes of discussion it was decided that this item will be on the January 2019 agenda.

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7. (cont.) Donation Request-Holiday Community Dinners  
Pat Medina represented the Holiday Community Dinners and told the Board that Larry Jakubiak has been hosting the Holiday Community Dinners for the past 18 years. Meals are delivered to homebound people and there is always a good turn out as well as lots of volunteers. Mary Hockenbery moved to donate \$500.00 to the Hotchkiss Community Dinners. Seconded by Esther Koontz, motion passed with Pat Medina abstaining.

#### Donation Request-North Fork Children's Christmas Party

Pam Bliss told the Board that this is the 27th year that they have been doing the annual Children's Christmas Party. There will be gift wrapping at Memorial Hall on December 1st at 12:00 p.m. for any who would like to volunteer and the party will be on December 8th from 11:00 a.m. to 1:00 p.m. The amount of \$200 supports 4 (four) children. Esther Koontz moved to donate \$200 to the North Fork Children's Christmas Party. Seconded by Sheila Maki, motion passed.

#### World AIDS Day-December 1st-Laurie Priddy

Laurie was not present.

Ordinance 2018-06 First Reading of Town of Hotchkiss DMEA/Elevate Franchise Agreement  
Attorney Bo Nerlin and Elevate Representative Mark Kurtz explained the 3% franchise tax fee that would be paid to the Town for Elevate Television service throughout Town. Elevate would like to use the current DMEA (Delta Montrose Electric Association) MOU (Memorandum of Understanding) until this one is approved. Elevate started providing this Television Service in the Town of Hotchkiss on November 5, 2018.

The second reading of this Ordinance will be at the December meeting and will take effect 30 days after publication in the paper. In the meantime, the current DMEA MOU will be used.

8. Staff Reports

#### Town Engineer Report

Engineer Joanne Fagan gave the Board an update on the progress of the Water Tank Project. Primer and paint are being applied inside the tank but the cold temperatures are making it difficult to do all at once.

Pitt Construction's contract will need to be extended since they have done all of the piping they can do until the tank is complete.

Doughty Steele has asked for more money to pay for the dome. Usually once the contract is signed that is the price that is charged.

The Trustees were encouraged to go up and tour the tank.

The structural engineer has submitted the design for the new Public Works building.

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8. (cont.) Town Marshal's Report  
Marshal Miller said that since Deputy McDonald resigned the Marshal's Office has only received one application. The ad was run again with the deadline for applications being November 23rd.  
  
Town Public Works Report  
Public Works Director Mike Owens told the Board that if they come to the tank for a tour to park at the bottom of the hill so that their cars will not get painted by overspray of the tank paint.  
  
Town Clerk Report  
Deputy Town Clerk Ginger Redden told the Board that the Budget will be as final as possible for adopting in the December meeting. She also told the Board that since the voters approved the sale of the Public Works Building there have been 3 (three) inquiries.
9. Committee Reports  
Pat's Bar and Grill will be catering the Chamber of Commerce Annual Meeting next week. Congratulations to the following:
  - John Marta-Citizen of the Year
  - Farm Runners-Business of the Year
  - S & B Quilters Guild-Nonprofit of the Year
10. Mayor's Report  
Mayor Wilkening thanked the voters in Town for allowing the sale of the Public Works Building to proceed.  
An informal merchant's meeting will be held on November 16th.  
Hotchkiss Prosperity Plan is moving forward. The DOLA (Department of Local Affairs) grant is financing a survey to determine the needs and wants of the Town. The interview dates for the survey will be November 28-30. There were a lot of people present at the kick off meeting last week.
11. Possible Items for the Next Agenda  
November 28th  
Special Events Liquor License-Delta County Livestock Association  
Public Works Building Information  
  
December Meeting  
Ordinance 2018-06 Second Reading and Possible Adoption
12. Adjournment  
Pat Medina moved to adjourn at 8:32 p.m. Seconded by Sheila Maki, motion passed.

Respectfully Submitted,  
Ginger Redden, Deputy Town Clerk