

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

December 13, 2018

1. Mayor Wilkening called the meeting to order at 6:30 p.m. Roll Call was taken those present were Patricia Medina, Mary Hockenbery, Patrick Webb, Esther Koontz, and John Marta. Sheila Maki was not present.
2. Those present recited the Pledge of Allegiance.
3. Mayor Wilkening congratulated Leonard McCulloch on his retirement and thanked him for his service to Town. Leonard was presented with a check of \$1,800.00 for his 18 years as an employee.
4. Consent Agenda
Minutes for 11/8 and 11/28
John Marta moved to approve the minutes for November 8, 2018, seconded by Esther Koontz, motion passed.
Esther Koontz moved to approve the minutes for November 28th with the following correction, add Patrick Webb as attending the meeting, seconded by Mary Hockenbery, motion passed.

Liquor License Renewal – Pat’s Bar and Grill

Marshal Miller reported no issues.

Esther Koontz moved to approve the liquor license for Pat’s Bar and Grill, seconded by John Marta, motion passed with Pat Medina abstaining.

5. Consideration of Bills
Mary Hockenbery moved to pay all bills, seconded by Pat Medina, motion passed.
6. Public Comment
Wendell Koontz wished everyone a Merry Christmas and congratulated Leonard on his retirement.
7. Old Business
None
8. Public Hearings
Aspen White, LLC Boundary Adjustment
Request for boundary adjustment between the Town property (Town Hall property) and the property at 244 W. Main.
Mayor Wilkening recused himself, due to interest in the property. Mayor Pro-Tem Mary Hockenbery took over meeting.
Mayor Pro-Tem Mary Hockenbery opened the Public Hearing at 6:54 p.m.
There was not a report from Staff.
Esther Koontz read the minutes from the November 28, 2018 Planning Commission meeting Public Hearing. They recommended approval of the boundary adjustment request.
Attorney Nerlin stated the Town Trustees can complete the boundary adjustment without asking for citizen’s vote because the property (.028 acres) has not been used by the Town and there is no public use or public interest in the property.

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8. (continued)Michael Humecki, AspenWhite representative explained the reason for the boundary adjustment request. When the property at 244 W Main Street was purchased it was discovered that the fence was encroaching on the Town Hall property. The fence has been in the same location for many, many years and they are requesting to have the property line match the fence line.

Public Comment

Tom Wills, 159 E Main Street, stated he is in favor the boundary adjustment, but feels the notification for the boundary adjustment should have been made clear since this is a more complicated boundary adjustment.

No other comments were heard.

Mayor Pro-Tem Mary Hockenbery closed the Public Hearing.

Patricia Medina moved to approve the boundary adjustment after a finding of no public purpose, the Trustees will move forward with the transfer of the property to applicant, seconded by Esther Koontz, motion passed.

Attorney Nerlin said the official transfer of the property will be at the January meeting after he has reviewed the quit claim deed.

9. New Business

Ordinance 2018-06 – Second Reading DMEA/Elevate Franchise Tax

Mary Hockenbery moved to adopt Ordinance 2018-06, seconded by Patricia Medina, motion passed.

Resolution 2018-11 – Adopt Multi-Jurisdictional Hazard Mitigation Plan

After some discussion and clarification Mary Hockenbery moved to adopt Resolution 2018-11, with changes, seconded by John Marta, motion passed.

Mayor Wilkening gave the Trustees a worksheet with ideas and comments on selling of the Public Works building. The Trustees discussed some options.

2019 Budget

Resolution 2018-12 Defray Expenses in Excess of Amount Budgeted for Garbage Fund.

With the increase of garbage fees from Double J, the expenses were higher than budgeted.

Mary Hockenbery moved to approve Resolution 2018-12, seconded by Esther Koontz, motion passed.

Ordinance 2018-07 Adoption of 2019 Budget

John Marta moved to adopt Ordinance 2018-07, seconded by Patricia Media, motion passed.

Ordinance 2018-08 Adoption of 2019 Mill Levy

Mary Hockenbery moved to adopt the 2019 Mill Levy, seconded by Esther Koontz, motion passed.

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9. (continued) Ordinance 2018-09 Appropriations as an Emergency
Esther Koontz moved to adopt the 2019 Appropriations of Sums of Money, seconded by Patricia Medina, motion passed.

Year End Bonus

Patricia Medina moved to give the employees/staff \$250 and Trustees \$50 in City Market gift cards for year end bonus, seconded by Mary Hockenbery, motion passed.

Closing on Christmas Eve

Mary Hockenbery moved to close the Town Hall and give the employees the day off on Christmas Eve 12/24/18, seconded by Patrick Webb, motion passed.

10. Staff Reports

Engineer Fagan reported the piping at the water tank project is almost complete, the sewer project is being closed out with the State, the DOLA funding application for the public works building will be in April.

Joanne explained selection options for contractors. Joanne will talk with DOLA to see what their preference would be. The Trustees asked to be kept informed as DOLA becomes involved with the options for contractors.

Marshal Miller had no additions to his report. Wished all a Merry Christmas and Happy New Year.

Mike Owens asked all to continue to conserve water. He is still looking into a bucket truck through TDS. Marvin Jackson was hired to replace Leonard McCulloch.

Wished all happy holidays.

Clerk Searle reported that 12 families and 29 children were helped with the Christmas program this year.

Clerk Searle told the Trustees that she will be reducing her working days to 4 days per week in 2019.

11. Committee Reports

Patrick Webb gave the Trustees a hand out of all building permits and cost from June through November.

Esther Koontz stated the Planning Commission needs a new member to replace resigning Sharon Schmidt.

John Marta reminded everyone of the Community Christmas dinner on the 25th. 175 people were served for the Thanksgiving Community dinner.

Mary Hockenbery reported the merchants group is growing with more interest for businesses. John Marta reminded everyone that the Elks food baskets are available.

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12. Mayor's Report
Mayor Wilkening thanked the staff and all employees of the Town for all the hard work in 2018. The business surveys are still available and can be filled out. Thank you to Larry Jakubiak and all his volunteers for the Community Dinners. Mayor Wilkening reported on the CDOT meeting he attended. They will have funding issues due to the failure of ballot measures.
13. Next Agenda Items
None
14. Executive Session
Esther Koontz moved to go into an executive session pursuant to C.R.S. Section 24-6-402(4)(a) For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy of negotiations, and/or instructing negotiators for the subject of the Public Works Shop building, seconded by Mary Hockenbery motion passed. The time is 8:30 p.m.
Back to Open Meeting
Mayor Wilkening read the following announcement;
The time is now 8:56 p.m., and the executive session has been concluded. The participants in the executive session were: Mayor Wilkening, Mary Hockenbery, Patricia Medina, Esther Koontz, John Marta, Joanne Fagan, Mike Owens, Bo Nerlin, and Marlene Searle. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns of the record. Seeing none, the next agenda item is....
15. Mary Hockenbery moved to direct the Attorney Nerlin to present an offer for the property of approximately 25 acres on Barrow Mesa, where the water storage tank is located, according to the terms discussed in the executive session, seconded by Esther Koontz, motion passed.
16. Adjournment
Patricia Medina moved to adjourn the meeting at 9:20 p.m., seconded by Mary Hockenbery, motion passed.

Respectfully Submitted,
Marlene F. Searle, Town Clerk

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